



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. June 30, 2022

Ed Tech JPA will hold a Board meeting on June 30, 2022, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Susan Kane
San Ramon Valley Unified	Founding Member	Daniel Hillman/alternate Greg Pitzer

Agenda

1. Determination of a quorum and call to order - roll call.
2. Approve the Minutes of the previous regular meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member and Staff Reports
6. Treasurer Report



Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.

10. Items of Business (Action)

10.a. Approve 2022-23 Budget

Background information: Pursuant to discussion at the last regular board meeting, a budget will be brought to the Board for input, discussion, and adoption. The budget will provide a multi-year look at possible sales, revenues, and expenses, to assist the board in decision-making.

Recommendation: Approve 2022-23 Budget as presented

Motion:

10.b. Election of Officers.

Background Information: The Board shall elect a President and Vice President, and appoint a Secretary pursuant to the Joint Powers Authority Agreement Ed Tech JPA Section 9.b.

President:

Vice President:

Secretary:

Recommendation: Elect and appoint officers to serve as President, Vice President and Secretary effective July 1, 2022.

Motion:

10.c Approve the 2022-23 Legal Budget and Plan.



Background Information: Each year the general counsel for Ed Tech JPA shall prepare a Report summarizing the legal activities of general counsel for the previous year. The Report will also contain a budget and plan of activities for the following year for review and approval by the Board, pursuant to the Joint Powers Authority Agreement Ed Tech JPA section 12.c.

Recommendation: Approve the 2022-23 Legal Budget and Plan as presented.

Motion:

11. Items for Discussion

11.a. Review and discuss drafted Core Values

11.b. 2021-22 Year end review, review member survey results, and discuss annual evaluation and strategic initiatives

11.c. Review Procurement, Administrative, and Financial Host Agency duties, Operating Procedures, and fees

Closing Items

12. Adjournment

Future Meetings

July 28, 2022



Consent Agenda REGULAR MEETING GOVERNING BOARD

1:00 P.M. June 30, 2022

1. Ratify Approval of New Associate Members.

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Castro Valley Unified School District
- Clayton Valley Charter High School
- Exeter Unified School District
- Knightsen Elementary School District
- Orange Unified School District
- Perris Union High School District
- Vallecito Union School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Issuance of RFP

Background Information: Irvine USD has volunteered to run a Request for Proposal (RFP) for: **Professional Learning Management Systems.**

Recommendation: Approve Resolution No. 21-22-9 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the January 23, 2020 board meeting.

3. Approve Award of RFP No. 21/22-03 English Learner Program Management Systems to Curriculum Associates, LLC for sections 1, 2, 3.1 - 3.4 & 4.

Background information:

RFP No. 21/22-03 English Learner Program Management Systems was conducted pursuant to Board approval at the January 27, 2022 Board meeting. Curriculum Associates, LLC submitted a Proposal that meets the minimum qualifications for sections 1, 2, 3.1 - 3.4 & 4.

Recommendation: Approve Resolution No. 21-22-10 awarding sections 1, 2, 3.1 - 3.4 & 4 of RFP No. 21/22-03 English Learner Program Management Systems to Curriculum Associates, LLC, and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.



4. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify