



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. September 5, 2024

Ed Tech JPA will hold a Board meeting on September 5, 2024, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Wendy Frederickson
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Stella Kemp

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



5. Board Member and Staff Reports

6. Treasurer Report

Susan Rutledge will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

9.a.

10. Items of Business (Action)

10.a. Approve Unaudited Actuals SACS Report

Background information: The unaudited actuals SACS report was prepared in accordance with California Education Code Section 41010 and will be provided for review and approval.

Recommendation: Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Motion:

10.b. Approve Annual Evaluation Report.

Background Information: An annual evaluation report of the effectiveness of programs and services shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws

Recommendation: Approve the Annual Evaluation Report for 2023-24 as presented.

Motion:

10.c. Approve Annual Plan.

Background Information: An annual plan which describes objectives and procedures to be implemented in assisting with the resolution of the needs of Ed Tech JPA's membership and which identifies the programs and services which are suggested by the JPA for implementation during the following year and contains components of long-range planning determined by the JPA shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws.

Recommendation: Approve the Annual Plan for 2024-25 as presented.



10.d. Approve Issuance of Technology Equipment: iOS, macOS and iPadOS Bid

Background Information: Irvine USD and Fullerton SD have volunteered to run an Invitation to Bid (Bid) for: Technology Equipment: iOS, macOS and iPadOS.

Recommendation: Approve Resolution No. 24-25-01 authorizing issuance of the Bid with the administrative fee as approved at the April 27, 2023 board meeting.

Motion:

10.e. Approve Issuance of Media Asset Management Systems RFP

Background Information: Irvine USD has volunteered to run a Request for Proposals (RFP) for: Media Asset Management Systems.

Recommendation: Approve Resolution No. 24-25-02 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the April 27, 2023 board meeting.

Motion:

11. Items for Discussion

None

Closing Items

12. Adjournment

Future Meetings

October 24, 2024



Consent Agenda

REGULAR MEETING GOVERNING BOARD

1:00 P.M. September 5, 2024

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Ackerman Charter School District
- Modesto City Schools
- Palm Springs Unified School District
- Santa Monica-Malibu Unified School District
- Ventura Unified School District
- Walnut Valley Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify

3. Approve Amendment to Agreement and Pricing to the Catapult Agreement.

Background Information: Ed Tech JPA awarded RFP No. 20/21-02 Web Design & Hosting to Diverse Network Associates, Inc. dba CatapultK12 (Catapult) at the March 25, 20213 board meeting.

On March 28, 2024 the board approved an amendment to the Master Agreement and pricing to add products introduced to the market that are either a direct replacement or are substantially equivalent to original products listed in the RFP, proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Catapult did not have at the time the proposal was submitted. The approved pricing did not include required minimum purchase information.

Recommendation: Approve an amendment to the existing agreement to include minimum purchase information and update pricing with Catapult.

*Ratify