

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

April 30, 2026 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526, and <https://iusd.zoom.us/j/81049555486?pwd=IM2axuFLaMdyQ3i52I9qM69FjBjc11.1>, Meeting ID: 810 4955 5486, Passcode: 5Avj1n.

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:05 PM.

Present:

Brianne Ford with Irvine Unified School District

Lana Nguyen with Capistrano Unified School District

Mike McAdam with Fullerton School District

Kelly Hilton with San Ramon Valley Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the March 26, 2026 Regular Board Meeting.

Passed with a motion by Mike McAdam and a second by Lana Nguyen.

Aye Brianne Ford

Aye Lana Nguyen

Aye Mike McAdam

Aye Kelly Hilton

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. MODIFY AGENDA

Due to time constraints, item 5 of the agenda shall be suspended until later in the meeting, if time permits.

Passed with a motion by Mike McAdam and a second by Lana Nguyen.

Aye Brianne Ford

Aye Lana Nguyen

Aye Mike McAdam  
Aye Kelly Hilton

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: Quarterly reporting was discussed.

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: Membership was discussed.

### **7.b. Communications**

Minutes: Newsletters, agenda posting timelines, and the CITE listserv were discussed.

### **7.c. Procurement**

Minutes: Current and Future RFPs were discussed.

### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

## **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by Mike McAdam and a second by Lana Nguyen.

Aye Brianne Ford  
Aye Lana Nguyen  
Aye Mike McAdam  
Aye Kelly Hilton

## **9. ITEMS REMOVED FROM CONSENT AGENDA**

**9.a.** Items Removed from Consent Agenda: None.

David Seabury joined the meeting at 1:15pm.

## **10. ITEMS OF BUSINESS (ACTION)**

**10.a.** Approve Proposed Regular Board Meeting Schedule.

**Motion Passed:** Approve Proposed Regular Board Meeting Schedule as presented, with the acknowledgement that meetings may be changed at the discretion of the board.

Passed with a motion by Kelly Hilton and a second by Lana Nguyen.

Aye Brianne Ford  
Aye Lana Nguyen  
Aye Mike McAdam

Aye Kelly Hilton  
Aye David Seabury

## **11. ITEMS FOR DISCUSSION**

11.a. CITE Partnership

Minutes: The CITE partnership and proposed agreement were discussed.

## **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

Mike McAdam left the meeting

## **12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 1:47 pm.

Passed with a motion by Kelly Hilton and a second by Lana Nguyen.

Aye Brianne Ford  
Aye Lana Nguyen  
Aye Kelly Hilton  
Aye David Seabury

**Future Meetings**  
May 28, 2026