

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

April 25, 2024 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

The meeting was called to order at 1:03 PM.

Present:

Brianne Ford with Irvine Unified School District - Not voting
Sean Rozell with Capistrano Unified School District
Jeremy Davis with Fullerton School District
Susan Rutledge with Clovis Unified School District
David Seabury with El Dorado County Office of Education

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the March 28, 2024 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Susan Rutledge
Aye Jeremy Davis
Aye Sean Rozell
Aye David Seabury

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Susan Rutledge
Aye Jeremy Davis
Aye Sean Rozell

Aye David Seabury

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: COLA and anticipated Administrative Fees were discussed.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: Conference presentations, vendor booths, the Digital Promise program, and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Susan Rutledge

Aye Jeremy Davis

Aye Sean Rozell

Aye David Seabury

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Approve Proposed Regular Board Meeting Schedule.

Motion Passed: Approve Proposed Regular Board Meeting Schedule with the July meeting set as tentative and the December meeting rescheduled to December 12, 2024, with the acknowledgement that meetings may be changed at the discretion of the board.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Susan Rutledge
Aye Jeremy Davis
Aye Sean Rozell
Aye David Seabury

11. ITEMS FOR DISCUSSION

11.a. Discuss Vendor Benefits

Minutes: None.

11.b. Discuss the Member Survey and Review Draft in support of the Annual Evaluation and Plan (Pursuant to Bylaws)

Minutes: The Member Survey was approved to be finalized and sent.

11.c. Discuss SIS RFP

Minutes: Sign-ups for the SIS were discussed.

11.d. Discuss Administrative Fee Restructure

Minutes: Ed Tech JPA plans to meet with vendors regarding input for the Administrative Fee as it relates to equipment. The board will discuss this further at future board meetings.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:03 pm.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Susan Rutledge
Aye Jeremy Davis
Aye Sean Rozell
Aye David Seabury

Future Meetings
May 30, 2024