

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

March 27, 2025 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:06 PM.

Present:

Brianne Ford with Irvine Unified School District

Sean Rozell with Capistrano Unified School District

Susan Rutledge with Clovis Unified School District

Peter Skibitzki with San Juan Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the February 27, 2025 Regular Board Meeting.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford

Aye Sean Rozell

Aye Susan Rutledge

Aye Peter Skibitzki

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford

Aye Sean Rozell

Aye Susan Rutledge

Aye Peter Skibitzki

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: The budget was discussed.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CASBO conference presentation and vendor booth were discussed and recent.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

Jeremy Davis joined the meeting remotely

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Peter Skibitzki

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

None.

11. ITEMS FOR DISCUSSION

11.a. Upcoming Member Survey

Minutes: The Member Survey will be updated with new dates and sent in mid-April with a due date in late-May.

11.b. Mandatory Ethics Training

Minutes: Ed Tech JPA will research how the requirement applies and where to get training.

11.c. Admin Fee Discussion

Minutes: The Admin Fee was discussed.

11.d. Vendor Partner Sales Review Follow Up

Minutes: The Vendor Partner sales review was discussed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 1:59 pm.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Peter Skibitzki

Future Meetings

April 24, 2025