



## **AGENDA**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. March 27, 2025

Ed Tech JPA will hold a Board meeting on March 27, 2025, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

#### *Board of Directors Founding Members*

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Wendy Frederickson
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Daniel Hillman

#### Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



**5. Board Member and Staff Reports**

**6. Treasurer Report**

Susan Rutledge will provide an update to the board.

**7. Standing Reports**

- 7.a.** Membership
- 7.b.** Communications
- 7.c.** Procurement
- 7.d.** Goals and Objectives

**8. Consent Agenda**

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

**9. Items Removed from Consent Agenda**

- 9.a.**

**10. Items of Business (Action)**

None.

**11. Items for Discussion**

- 11.a.** Upcoming Member Survey
- 11.b.** Mandatory Ethics Training
- 11.c.** Admin Fee Discussion
- 11.d.** Vendor Partner Sales Review Follow Up

**Closing Items**

- 12.** Adjournment

**Future Meetings**

April 24, 2025



## **Consent Agenda**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. March 27, 2025

#### **1. Ratify Approval of New Associate Members**

**Background Information:** The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Claremont Unified School District
- Sutter County Superintendent of Schools

The Board must formally ratify the approval of their membership.

**Recommendation:** Ratify associate membership for the organizations listed.

\*Ratify

#### **2. Approve Check Register.**

**Background Information:** A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

**Recommendation:** Ratify issuance of checks as listed.

\*Ratify

#### **3. Approve Extension of Apptegy Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 20/21-02 Web Design & Hosting to Apptegy, Inc. ("Apptegy") at the March 25, 2021 board meeting. Apptegy would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

**Recommendation:** Approve an amendment to the existing agreement with Apptegy to extend the term for a total of five (5) years.

\*Ratify

#### **4. Approve Award of RFP No. 24/25-02 Student Information System to *PowerSchoolGroup, LLC (PowerSchool)* for sections 1, 2, 3.1 - 3.18 & 4.**

**Background information:**

RFP No. 24/25-02 Student Information System was conducted pursuant to Board approval at the May 30, 2024 board meeting. *PowerSchool* submitted a Proposal that meets the minimum qualifications for sections 1, 2, 3.1 - 3.18 & 4.

**Recommendation:** Approve Resolution No. 24-25-22 awarding sections 1, 2, 3.1 - 3.18 & 4 of RFP No. 24/25-02 Student Information System to *PowerSchool* and other qualifying vendors, as approved by the board, with the administrative fee as approved at the April 27, 2023 board meeting.



**5. Approve Extension of the partnership agreement with California IT in Education (CITE).**

**Background Information:** Ed Tech JPA approved a partnership agreement with CITE at the February 29, 2024 board meeting. CITE would like to extend the term of the current agreement for an additional one (1) year term, in accordance with Education Code Section 17596.

**Recommendation:** Approve the extension to the partnership agreement with California IT in Education (CITE).

**6. Approve Amendment to Agreement and Pricing to the Instructure Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 22/23-03 Learning Management Solution to Instructure, Inc. (Instructure) at the October 26, 2023 board meeting.

The Master Agreement was amended to clarify that Instructure may provide lower costs to legacy customers, strategic partnerships, and customers who have not previously utilized a Learning Management System.

**Recommendation:** Approve an amendment to the existing agreement to incorporate minimum price guarantee exceptions and update pricing with Instructure.

\*Ratify

**7. Approve Amendment to Health-e Pro Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 23/24-01 Nutrition Management System to Water Walkers Inc dba Health-e Pro (Health-e Pro) at the October 26, 2023 board meeting. The Master Agreement was amended to incorporate standard Minimum Price Exception language.

**Recommendation:** Approve an amendment to the existing agreement with Health-e Pro to incorporate minimum price guarantee exceptions.

\*Ratify