



AGENDA REGULAR MEETING GOVERNING BOARD

1:00 P.M. March 27, 2025

Ed Tech JPA will hold a Board meeting on March 27, 2025, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/departments/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Wendy Frederickson
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Daniel Hillman

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda

5. Board Member and Staff Reports

6. Treasurer Report

Susan Rutledge will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.

10. Items of Business (Action)

None.

11. Items for Discussion

- 11.a. Upcoming Member Survey
- 11.b. Mandatory Ethics Training
- 11.c. Admin Fee Discussion
- 11.d. Vendor Partner Sales Review Follow Up

Closing Items

12. Adjournment

Future Meetings

April 24, 2025

Consent Agenda
REGULAR MEETING GOVERNING BOARD
1:00 P.M. March 27, 2025

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Claremont Unified School District
- Sutter County Superintendent of Schools

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify

3. Approve Extension of Apptegy Agreement.

Background Information: Ed Tech JPA awarded RFP No. 20/21-02 Web Design & Hosting to Apptegy, Inc. ("Apptegy") at the March 25, 2021 board meeting. Apptegy would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with Apptegy to extend the term for a total of five (5) years.

*Ratify

4. Approve Award of RFP No. 24/25-02 Student Information System to PowerSchool Group, LLC (PowerSchool) for sections 1, 2, 3.1 - 3.18 & 4.

Background information:

RFP No. 24/25-02 Student Information System was conducted pursuant to Board approval at the May 30, 2024 board meeting. *PowerSchool* submitted a Proposal that meets the minimum qualifications for sections 1, 2, 3.1 - 3.18 & 4.

Recommendation: Approve Resolution No. 24-25-22 awarding sections 1, 2, 3.1 - 3.18 & 4 of RFP No. 24/25-02 Student Information System to *PowerSchool* and other qualifying vendors, as approved by the board, with the administrative fee as approved at the April 27, 2023 board meeting.

5. Approve Extension of the partnership agreement with California IT in Education (CITE).

Background Information: Ed Tech JPA approved a partnership agreement with CITE at the February 29, 2024 board meeting. CITE would like to extend the term of the current agreement for an additional one (1) year term, in accordance with Education Code Section 17596.

Recommendation: Approve the extension to the partnership agreement with California IT in Education (CITE).

6. Approve Amendment to Agreement and Pricing to the Instructure Agreement.

Background Information: Ed Tech JPA awarded RFP No. 22/23-03 Learning Management Solution to Instructure, Inc. (Instructure) at the October 26, 2023 board meeting.

The Master Agreement was amended to clarify that Instructure may provide lower costs to legacy customers, strategic partnerships, and customers who have not previously utilized a Learning Management System.

Recommendation: Approve an amendment to the existing agreement to incorporate minimum price guarantee exceptions and update pricing with Instructure.

*Ratify

7. Approve Amendment to Health-e Pro Agreement.

Background Information: Ed Tech JPA awarded RFP No. 23/24-01 Nutrition Management System to Water Walkers Inc dba Health-e Pro (Health-e Pro) at the October 26, 2023 board meeting. The Master Agreement was amended to incorporate standard Minimum Price Exception language.

Recommendation: Approve an amendment to the existing agreement with Health-e Pro to incorporate minimum price guarantee exceptions.

*Ratify



List of Attachments Board Meeting March 27, 2025

Item No.	Page No.	Description
1	6	February 27, 2025 Board Meeting Minutes
2	10	Goals Progress Sheet
3	11	Drafted Member Survey
4	19	Updated SIS Scoring Sheet and Resolution
5	22	Check Register

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

February 27, 2025 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

Present:

Brianne Ford with Irvine Unified School District

Susan Rutledge with Clovis Unified School District

Jeremy Davis with Fullerton School District

David Seabury with El Dorado County of Education

Peter Skibitzki with San Juan Unified School District

Kelly Hilton with San Ramon Valley Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the January 30, 2025 Regular Board Meeting.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford

Aye Susan Rutledge

Aye Jeremy Davis

Aye Peter Skibitzki

Aye David Seabury

Aye Kelly Hilton

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton

Sean Rozell joined the meeting.

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CASBO and CITE conference presentations and Expo booths and recent Small Businesses Symposium presentation were discussed and additional recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs and consistency with the Admin Fee were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report was reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Peter Skibitzki and a second by Kelly Hilton.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton

Aye Sean Rozell

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Second Interim Budget & SACS Report.

Motion Passed: Approve the positive certification of the Second Interim and SACS Report.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

10.b. Approve Irvine Unified School District as the Operations Host Agency and Procurement Host Agency.

Motion Passed: Approve Irvine Unified School District as the Operations Host Agency and Procurement Host Agency of Ed Tech JPA in accordance with section 9.c. of the Founding Member Agreement.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

11. ITEMS FOR DISCUSSION

11.a. Vendor Partner Sales Review

Minutes: The

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:02 pm.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

Future Meetings
March 27, 2025



EDUCATION TECHNOLOGY

JOINT POWERS AUTHORITY

2024-25 ANNUAL GOALS PROGRESS REPORT

March 2025

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

CURRENT POSITION

June 30, 2024	March 13, 2025	Goal for June 2025
177 Members 2,472,377 Students 4 Total Completed Procurements 2023-24 79 Available Contracts \$337,346.47 Admin Fee Revenue 2023-24	196 Members 2,648,539 Students 4 Completed Procurements 2024-25 86 Available Contracts \$301,429.13 Admin Fee Revenue 2024-25	200 Members 4 Completed Procurements 2024-25 \$350,000 Admin Fee Revenue 2024-25

Ed Tech JPA Member Survey

* Indicates required question

1. Email *

2. Your Organization:

3. Please rate your overall experience with Ed Tech JPA with 1 as the least positive and 5 as the most positive.

Mark only one oval.

1	2	3	4	5
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Please rate the support you have received from Ed Tech JPA with 1 as the least positive and 5 as the most positive.

Mark only one oval.

1	2	3	4	5
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Did you make any purchases using a JPA Contract since January 2024? *

Mark only one oval.

- ☐ Yes
- ☐ No *Skip to question 8*
- ☐ I don't know *Skip to question 8*

Ed Tech JPA Purchases

Please select the products you purchased in the last year using a JPA Agreement. This information helps us to prioritize future RFPs and contract negotiations with Vendor Partners.

☐☐

6. Please select which products you have purchased or renewed since January 2023 (include only purchases utilizing the JPA contracts).

7. **Comments and Questions**

Please share your experience utilizing JPA agreements, including vendor responsiveness and cooperation.

Ed Tech JPA Procurement Requests

The Ed Tech JPA Board uses member input to prioritize each year's procurements. Your input will help shape our 2025-26 procurement calendar.

8. What products do you plan on purchasing in the upcoming months?

Check all that apply.

- ☐ Assessment & Analytics Platform
- ☐ Classroom Management & Student Online Safety
- ☐ College and Career Planning
- ☐ Electronic Document Routing
- ☐ English Learning Management Systems
- ☐ Facilities and Resource Management
- ☐ Human Resources and Substitute Management Systems
- ☐ Identity Management
- ☐ Learning Management
- ☐ Media Repository
- ☐ Mobile Device Management
- ☐ Notification System
- ☐ Nutrition Management
- ☐ Professional Learning Management Systems
- ☐ Security & IT Admin Solutions
- ☐ Social and Emotional Learning Assessment
- ☐ Student Information System
- ☐ Web Design & Hosting
- ☐ Other: _____

9. What procurements would you like Ed Tech JPA to run in the future?

10. Contact Information Changes/Updates

JPA distributes information about new contracts and RFPs to technology and business department leadership. We do not share contact information with vendors or other third parties. Please indicate whether any contacts in key roles related to the JPA have changed in the last year.

Mark only one oval.

- ☐ Yes, we would like to update our organization contacts for JPA procurement information.
- ☐ Yes, we would like to add new/additional contacts to receive JPA information.
- ☐ No, contacts have not changed since last year. *Skip to question 21*
- ☐ I am not sure. I'd like to verify our contact information.

Ed Tech JPA Services

Ed Tech JPA sends quarterly newsletters and other communications and wants to be sure we're contacting the correct individuals. If your organization has a new CTO, CBO, Purchasing Director, or Superintendent within the past year, please provide the information for the current staff.

11. Enter the name for your Chief Technology Officer (or equivalent).

12. Enter the EMAIL ADDRESS for your Chief Technology Officer (or equivalent). Ed Tech JPA respects privacy and will not share contact information and plans to send very limited communication.

13. Enter the name for your Chief Business Officer (or equivalent).

14. Enter the EMAIL ADDRESS for your Chief Business Officer (or equivalent). Ed Tech JPA respects privacy and will not share contact information and plans to send very limited communication.

15. Enter the name for your Purchasing Director (or equivalent).

16. Enter the EMAIL ADDRESS for your Purchasing Director (or equivalent). Ed Tech JPA respects privacy and will not share contact information and plans to send very limited communication.

17. Enter the name for your Superintendent (or equivalent).

18. Enter the EMAIL ADDRESS for your Superintendent (or equivalent). Ed Tech JPA respects privacy and will not share contact information and plans to send very limited communication.

19. Other Contacts: Are there any other contacts in your organization you would like us to send occasional procurement updates to? (Please include name, title and email)

20. In what ways can the JPA improve its communications and services for your organization?

Thank you!

Thank you for taking the time to provide us feedback. Ed Tech JPA will continue to strive to streamline procurement, negotiate competitive contracts and safeguard student privacy on behalf of our members. For more information about our current and past procurements, please see our website at <http://edtechjpa.org>.

21. Comments or Questions

Is there anything else you would like to share with us today?

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Google Forms

Student Information System Ed Tech JPA Scoring

Vendor Name	Apollo	Aequitas	Edupoint	Focus	PowerSchool	Aeries
All Forms Complete	Pass	Pass	Pass	Pass	Pass	Incomplete
1 Vendor Experience and Ability to Perform - 20%	Pass	Pass	Pass	Pass	Pass	Incomplete
2 Technology - 25%	Pass	Pass	Pass	Pass	Pass	Pass
3.1 General	Pass	Pass	Pass	Pass	Pass	Incomplete
3.2 Attendance	Pass	Pass	Pass	Pass	Pass	Incomplete
3.3 Census	Pass	Pass	Pass	Pass	Pass	Incomplete
3.4 Staff	Pass	Pass	Pass	Pass	Pass	Incomplete
3.5 Enrollment	Pass	Pass	Pass	Pass	Pass	Incomplete
3.6 Scheduling	Pass	Pass	Pass	Pass	Pass	Incomplete
3.7 Behavior	Pass	Pass	Pass	Pass	Pass	Incomplete
3.8 Health	Pass	Pass	Pass	Pass	Pass	Incomplete
3.9 Testing & Assessment	Pass	Pass	Pass	Pass	Pass	Incomplete
3.10 Reports, Queries & Searches	Pass	Pass	Pass	Pass	Pass	Pass
3.11 State & Federal Reporting	Pass	Pass	Pass	Pass	Pass	Pass
3.12 Special Education	Pass	Pass	Pass	Pass	Pass	Pass
3.13 English Language Learners	Pass	Pass	Pass	Pass	Pass	Pass
3.14 Teacher Access & Grading	Pass	Pass	Pass	Pass	Pass	Pass
3.15 Parent & Student Access	Pass	Pass	Pass	Pass	Pass	Pass
3.16 Form & Document Management	Pass	Pass	Pass	Pass	Pass	Pass
3.17 Notification System	Pass	Fail	Pass	Pass	Pass	Fail
3.18 Integrated Applications	Fail	Pass	Pass	Pass	Pass	Fail
4 Price - 30%	Pass	Pass	Pass	Pass	Pass	Incomplete
Final Evaluation	Pass	Pass	Pass	Pass	Pass	Incomplete

Education Technology Joint Powers Authority
RESOLUTION No. 24-25-22

AWARD OF MASTER AGREEMENT FOR STUDENT INFORMATION SYSTEM

WHEREAS, the Governing Board of Education Technology Joint Powers Authority (“Ed Tech JPA”) wishes enter into one or more Master Agreements for a Student Information System and related services in order to accommodate Founding Member and Associate Members’ current and future Student Information System needs; and

WHEREAS, due to the highly specialized and unique nature of technology and related equipment and services, because technology is undergoing rapid changes, and in order to allow for the introduction of new technological changes in the operation of school districts, Public Contract Code section 20118.2 allows school districts to consider, in addition to price, factors such as financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, warranties, and similar factors in the award of contracts for technology and related equipment and services; and

WHEREAS, the Ed Tech JPA issued Request for Proposals (“RFP”) 24/25-02 Student Information System and received six (6) responses to its RFP; and

WHEREAS, the Ed Tech JPA evaluated responses pursuant to the evaluation criteria listed in those documents, including: (1) Functionality and Usability, (2) Vendor Support and Ability to Perform, (3) Technology Requirements, and (4) Price; and

WHEREAS, the Ed Tech JPA finds that the proposal submitted by PowerSchool LLC (“*PowerSchool*”) meets the minimum criteria set forth in the RFP, and desires to enter a Master Agreement with *PowerSchool*; and

WHEREAS, the Master Agreement shall set for the terms and conditions of the Agreement between the parties;

WHEREAS, the proposed form of the Master Agreement was incorporated as an attachment in the RFP; and

WHEREAS, a school district may delegate the authority to enter into contracts to the district superintendent or his or her designee, pursuant to Education Code section 17604; and

WHEREAS, pursuant to Government Code sections 6500 and 6502, Joint Powers Authorities are allowed to exercise any power common to the contracting parties; and

WHEREAS, Ed Tech JPA members include school districts; and

WHEREAS, the Ed Tech JPA desires to delegate to the Board President or her designee, the authority to finalize, execute and deliver the Master Agreement.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:

1. The foregoing recitals are true and correct.
2. The Board finds that the procurement of a Student Information System and related services qualifies as procurement under Public Contract Code section 20118.2.
3. The Board finds that, considering all factors evaluated by the Ed Tech JPA during the RFP process, including functionality and usability, vendor support and ability to perform, price, and technology requirements, *PowerSchool* meets the minimum criteria , satisfies the Ed Tech JPA's RFP, and would provide the Ed Tech JPA's Founding and Associate Members with advantageous services that fit within the scope of services sought under the RFP.
4. The Board awards Master Agreements for Student Information System to *PowerSchool* .
5. The Board delegates authority to the Board President or her designee to execute and deliver the Master Agreement with such additions, amendments, and revisions as are recommended or approved by Designee and General Counsel to Ed Tech JPA, and to take any related actions necessary.

ADOPTED, SIGNED AND APPROVED this 27th day of March, 2025.

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY BOARD OF EDUCATION

By

Brianne Ford, Board President

Attest:

David Seabury, Secretary

Check Register

ACCOUNT		YEAR	PER	JOURNAL	EFF DATE	POST DATE	AMOUNT	CHECK NO	WARRANT	VOUCHER	VDR NAME/ITEM DESC
580005-820-0000-8200-7200-7110-0-60082-	-82	2025	8	3018	02/27/2025	02/27/2025	390.00	689953	022725DC	988114	FAGEN FRIEDMAN AND FULFROST LLP