

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

February 29, 2024 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:08 PM.

Present:

Brianne Ford with Irvine Unified School District
David Seabury with El Dorado County Office of Education
Kelly Hilton with San Ramon Valley Unified School District
Sean Rozell with Capistrano Unified School District
Susan Rutledge with Clovis Unified School District
Jeremy Davis with Fullerton School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the January 25, 2024 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell
Aye Jeremy Davis

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell
Aye Jeremy Davis

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CASBO conference presentation and vendor booth and recent vendor meetings were discussed and recent and planned communications with members were discussed. The board approved the purchase of a large sign for future conferences.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell
Aye Jeremy Davis

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Second Interim Budget & SACS Report.

Motion Passed: Approve the positive certification of the Second Interim and SACS Report.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell
Aye Jeremy Davis

Jeremy Davis left the meeting

10.b. Approve the partnership agreement with California IT in Education (CITE).

Motion Passed: Approve the partnership agreement with California IT in Education (CITE).

Passed with a motion by Sean Rozell and a second by David Seabury.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

11. ITEMS FOR DISCUSSION

11.a. Discuss Security & IT Administration RFP

Minutes: The Security & IT Administration RFP was discussed

11.b. Discuss the upcoming Member Survey

Minutes: The upcoming Member Survey was discussed

11.c. Discuss Vendor Demonstrations/Presentations - JPA Participation and Promotion

Minutes: Vendor Demonstrations/Presentations were discussed

Susan Rutledge left the meeting

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:48 pm.

Passed with a motion by Sean Rozell and a second by David Seabury

Aye Brianne Ford
Aye David Seabury

Aye Kelly Hilton
Aye Sean Rozell

Future Meetings
March 28, 2024