

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

February 27, 2025 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

Present:

Brianne Ford with Irvine Unified School District

Susan Rutledge with Clovis Unified School District

Jeremy Davis with Fullerton School District

David Seabury with El Dorado County of Education

Peter Skibitzki with San Juan Unified School District

Kelly Hilton with San Ramon Valley Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the January 30, 2025 Regular Board Meeting.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford

Aye Susan Rutledge

Aye Jeremy Davis

Aye Peter Skibitzki

Aye David Seabury

Aye Kelly Hilton

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton

Sean Rozell joined the meeting.

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CASBO and CITE conference presentations and Expo booths and recent Small Businesses Symposium presentation were discussed and additional recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs and consistency with the Admin Fee were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report was reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Peter Skibitzki and a second by Kelly Hilton.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton

Aye Sean Rozell

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Second Interim Budget & SACS Report.

Motion Passed: Approve the positive certification of the Second Interim and SACS Report.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

10.b. Approve Irvine Unified School District as the Operations Host Agency and Procurement Host Agency.

Motion Passed: Approve Irvine Unified School District as the Operations Host Agency and Procurement Host Agency of Ed Tech JPA in accordance with section 9.c. of the Founding Member Agreement.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

11. ITEMS FOR DISCUSSION

11.a. Vendor Partner Sales Review

Minutes: The

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:02 pm.

Passed with a motion by Peter Skibitzki and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Peter Skibitzki
Aye David Seabury
Aye Kelly Hilton
Aye Sean Rozell

Future Meetings

March 27, 2025