

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

December 7, 2023 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

Present:

Brianne Ford with Irvine Unified School District

Kelly Hilton with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Jeremy Davis with Fullerton School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the September 7, 2023 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford

Aye Kelly Hilton

Aye Jeremy Davis

Aye Sean Rozell

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford

Aye Kelly Hilton

Aye Jeremy Davis

Aye Sean Rozell

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership and CITE membership interest was discussed.

7.b. Communications

Minutes: The CITE conference presentation and vendor booth and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: The Security RFP timeline and administrative fee for resellers were discussed. It was decided to postpone the due date for the Security RFP.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report was reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brienne Ford
Aye Kelly Hilton
Aye Jeremy Davis
Aye Sean Rozell

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. First Interim & SACS Report

Motion Passed: Approve the positive certification of the First Interim and SACS Report.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brienne Ford
Aye Kelly Hilton

Aye Jeremy Davis
Aye Sean Rozell

10.b. Submission of the 2022-23 Annual Financial Audit of the Education Technology Joint Powers Authority

Motion to Table: Receive and file the audit of the 2022-23 financial records of the Education Technology Joint Powers Authority.

Tabled with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford
Aye Kelly Hilton
Aye Jeremy Davis
Aye Sean Rozell

10.c. Increase marketing budget to support California School Boards Association (CSBA) potential partnership.

Motion Tabled: Approved increasing the marketing budget with an additional expenditure to support a partnership with California School Boards Association (CSBA).

Tabled with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford
Aye Kelly Hilton
Aye Jeremy Davis
Aye Sean Rozell

11. ITEMS FOR DISCUSSION

11.a. CITE Conference Debrief

Minutes: Vendor and Member interest and Arizona membership was discussed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 1:46 pm.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford
Aye Kelly Hilton
Aye Jeremy Davis
Aye Sean Rozell

Future Meetings
January 25, 2024