

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

December 12, 2024 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:07 PM.

Present:

Brianne Ford with Irvine Unified School District
Sean Rozell with Capistrano Unified School District
Jeremy Davis with Fullerton School District
David Seabury with El Dorado County of Education

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the October 24, 2024 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Jeremy Davis
Aye David Seabury

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Jeremy Davis
Aye David Seabury

Kelly Hilton joined the meeting.

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to administrative matters.

Jeremy Davis left the meeting.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: A new Quarterly Reporting cycle starts soon.

Jeremy Davis joined the meeting.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CASBO conference presentation and recent communications to Vendors and Members were discussed and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs and agreements were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford

Aye Sean Rozell

Aye Jeremy Davis

Aye David Seabury

Aye Kelly Hilton

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. First Interim & SACS Report

Motion Passed: Approve the positive certification of the First Interim and SACS Report.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Jeremy Davis
Aye David Seabury
Aye Kelly Hilton

10.b. Submission of the 2023-24 Annual Financial Audit of the Education Technology Joint Powers Authority

Motion Passed: Receive and file the audit of the 2023-24 financial records of the Education Technology Joint Powers Authority.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Jeremy Davis
Aye David Seabury
Aye Kelly Hilton

11. ITEMS FOR DISCUSSION

11.a. Strategic Plan Initiatives

Minutes: The discussion was tabled until the January board meeting.

11.b. Discuss Procurement Calendar and RFP Criteria

Minutes: Current procurements were reviewed and planned procurements and AI RFP criteria were discussed.

Peter Skibitzki joined the meeting.

11.c. Contract Use

Minutes: The promotion of JPA contracts was discussed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:07 pm.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Jeremy Davis
Aye David Seabury
Aye Kelly Hilton
Aye Peter Skibitzki

Future Meetings
January 30, 2025