AGENDA
REGULAR MEETING GOVERNING BOARD
1:00 P.M. December 12, 2024

Ed Tech JPA will hold a Board meeting on December 12, 2024, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at https://edtechjpa.org/department/board-meetings.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Wendy Frederickson
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Stella Kemp

Agenda
1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment
Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.
4. Approval of the Agenda

5. Board Member and Staff Reports
6. Treasurer Report
>   Susan Rutledge will provide an update to the board.
7. Standing Reports
>   **7.a.**   Membership
>   **7.b**.   Communications
>   **7.c.**   Procurement
>   **7.d.**   Goals and Objectives

8. Consent Agenda
All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.
Motion:

9. Items Removed from Consent Agenda
>   **9.a.**

10. Items of Business (Action)

10.a. First Interim Budget & SACS Report

Background Information: Pursuant to AB 1200, Chapter 1213, Statutes of 1991 a local educational agency is required to examine and certify its financial condition twice during each fiscal year and submit updated financial projections to the Fresno County Superintendent of Schools. This certification responds to the ability of each school district or joint powers authority (JPA) to meet its current and multi-year financial commitments. The First Interim Report reflects the agency's financial condition as of October 31 and is due to the Fresno County Superintendent of Schools by December 15 annually. The Second Interim Report represents the agency's financial condition as of January 31, and is due to the Fresno County Superintendent of Schools by March 15 annually.

The Board of Education is required to certify the financial condition of the Education Technology JPA in one of three categories as follows:

- Positive Certification, Meaning that the JPA will be able to meet its financial obligations for the current and two subsequent fiscal years.
- Qualified Certification, Meaning that the JPA may not meet its financial obligations for the current and two subsequent fiscal years.
- Negative Certification, Meaning that the JPA will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year.

Recommendation: Positive Certification
Motion:

10.b. Submission of the 2023-24 Annual Financial Audit of the Education Technology Joint Powers Authority

Background Information: The examination of the financial statements of funds and accounts of the Education Technology Joint Powers Authority has been completed.

The completion of this audit is in accordance with Education Code Section 41020. Copies of this report are filed with the County Superintendent of Schools, County Auditor, State Department of Education, and the Audit Division of the State Department of Finance. By law, the Board must file the audit by December 15 each year.

In accordance with Education Code Section 41020.3, contents of this report will be reviewed at the December 12, 2024 Ed Tech JPA Board meeting.

Recommendation: Receive and file the audit of the 2023-24 financial records of the Education Technology Joint Powers Authority.
Motion:

10.c.
Background information:
Recommendation:
Motion:

11. Items for Discussion
11.a. Strategic Plan Initiatives

11.b. Discuss Procurement Calendar and RFP Criteria

11.c. Contract Use

Closing Items
12. Adjournment

Future Meetings
January 30, 2025

Consent Agenda
REGULAR MEETING GOVERNING BOARD
1:00 P.M. December 12, 2024

1.   Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Harmony Union School District
- Plumas Lake Elementary School District

The Board must formally ratify the approval of their membership.
Recommendation: Ratify associate membership for the organizations listed.
*Ratify

2. Approve Check Register.
Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.
Recommendation: Ratify issuance of checks as listed.
*Ratify