

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

October 30, 2025, 2025 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

Present:

Brianne Ford with Irvine Unified School District
Stephanie Avera with Capistrano Unified School District
Susan Rutledge with Clovis Unified School District
David Seabury with El Dorado County of Education
Peter Skibitzki with San Juan Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the September 4, 2025 Regular Board Meeting.

Passed with a motion by Stephanie Avera and a second by David Seabury.

Aye Brianne Ford
Aye Stephanie Avera
Aye Susan Rutledge
Aye David Seabury
Aye Peter Skibitzki

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Stephanie Avera and a second by David Seabury.

Aye Brianne Ford
Aye Stephanie Avera
Aye Susan Rutledge

Aye David Seabury
Aye Peter Skibitzki

Kelly Hilton joined the meeting.

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: None.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: Administrative Fees, Quarterly Reporting, and legal costs were discussed.

Jeremy Davis joined the meeting.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CITE conference presentation and vendor booth were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda, excluding Item 6 . Approve Award of Bid No. 25/26-01 Technology Equipment: iOS and macOS to Apple Inc. (Pulled for discussion)

Passed with a motion by Stephanie Avera and a second by David Seabury.

Aye Brianne Ford
Aye Stephanie Avera
Aye Susan Rutledge
Aye David Seabury
Aye Peter Skibitzki
Aye Jeremy Davis
Aye Kelly Hilton

Peter Skibitzki left the meeting.

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: Item 6.: Approve Award of Bid No. 25/26-01 Technology Equipment: iOS and macOS to Apple Inc.. Exceptions to the Bid and the Administrative Fee were discussed.

Motion Passed: Motion Bid No. 25/26-01 Technology Equipment: iOS and macOS to award to Apple, contingent upon successful contract negotiations, including the Administrative Fee.

Passed with a motion by Stephanie Avera and a second by David Seabury.

Aye Brianne Ford
Aye Stephanie Avera
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Kelly Hilton

10. ITEMS OF BUSINESS (ACTION)

None.

11. ITEMS FOR DISCUSSION

None.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 1:54 pm.

Passed with a motion by Stephanie Avera and a second by David Seabury.

Aye Brianne Ford
Aye Stephanie Avera
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Kelly Hilton

Future Meetings
December 11, 2025