

AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. October 30, 2025

Ed Tech JPA will hold a Board meeting on October 30, 2025, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Stephanie Avera/alternate Lana Nguyen
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Wendy Frederickson
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Daniel Hillman

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda

5. Board Member and Staff Reports

6. Treasurer Report

Susan Rutledge will provide an update to the board.

7. Standing Reports

- 7.a.** Membership
- 7.b.** Communications
- 7.c.** Procurement
- 7.d.** Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.**

10. Items of Business (Action)

None.

11. Items for Discussion

None.

Closing Items

12. Adjournment

Future Meetings
December 11, 2025

Consent Agenda

REGULAR MEETING GOVERNING BOARD

1:00 P.M. October 30, 2025

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Greenfield Union School District
- Santa Maria-Bonita School District
- Sonoma Valley Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify

3. Approve Extension of Tyler Tech Agreement.

Background Information: Ed Tech JPA awarded RFP No. 21/22-02 Human Resources and Substitute Management Systems to Tyler Technologies, Inc. (Tyler Tech") at the April 28, 2022 board meeting. The board approved one (1) year extensions on July 27, 2023 and June 27, 2024. Tyler Tech would like to extend the term of the current agreement for an additional one (1) year term, not to exceed five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with Tyler Tech to extend the term for an additional one (1) year.

*Ratify

4. Rescind Award to Open Text

Background Information: On February 29, 2024 Open Text Inc. (Open Text) was awarded RFP No. 23/24-04 Electronic Document Routing Solution, contingent upon successful contract negotiations. Contract negotiations have been slow and on August 25, 2025 Open Text notified Ed Tech JPA that they desire to withdraw their proposal.

Recommendation: Rescind award to Open Text.

5. Approve Amendment to Agreement and Pricing to the Kaltura Agreement.

Background Information: Ed Tech JPA awarded RFP No. 24/25-01 Media Asset Management Systems to Kaltura, Inc. (Kaltura) at the January 30, 2025 board meeting. The Master Agreement specifies Kaltura may add products introduced to the market that are either a direct replacement or are substantially equivalent to original products listed in the RFP, Kaltura's proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Kaltura did not have at the time the proposal was submitted.

Recommendation: Approve an amendment to the existing agreement to incorporate additional products and update pricing with Kaltura.

*Ratify

6. Approve Award of Bid No. 25/26-01 Technology Equipment: iOS and macOS to Apple Inc..

Background information:

Bid No. 25/26-01 Technology Equipment: iOS and macOS was advertised per Public Contracts Code on September 9 and 16, 2025. One vendor responded to the call for bids. Apple Inc. was determined to be the lowest priced responsive and responsible bidder.

Recommendation: Approve Resolution No. 25-26-01 awarding Bid No. 24/25-05 25/26-01 Technology Equipment: iOS and macOS to Apple Inc. with an administrative fee as agreed between Ed Tech JPA and Apple Inc., not to exceed two percent (2%).



List of Attachments

Board Meeting October 30, 2025

Item No.	Page No.	Description
1	6	September 4, 2025 Board Meeting Minutes
2	11	Goals Progress Sheet
3	12	Check Register
4	13	Open Text Email

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

September 4, 2025 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:04 PM.

Present:

Brianne Ford with Irvine Unified School District
Susan Rutledge with Clovis Unified School District
Jeremy Davis with Fullerton School District
David Seabury with El Dorado County of Education
Peter Skibitzki with San Juan Unified School District
Kelly Hilton with San Ramon Valley Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the June 26, 2025 Regular Board Meeting.

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CITE and CASBO conference presentations and vendor booth were discussed and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: None.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Accept Capistrano Unified School District's selection for primary board member

Motion Passed: Accept Stephanie Avera as primary designee for Capistrano Unified School District

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

10.b. Accept Capistrano Unified School District's selection for secondary designee

Motion Passed: Accept Lana Nguyen as secondary designee for Capistrano Unified School District

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

10.c. Approve Unaudited Actuals SACS Report

Motion Passed: Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Lana Nguyen

10.d. Approve Annual Evaluation Report

Motion Passed: Approve the Annual Evaluation Report for 2024-25 as presented

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Lana Nguyen

10.e. Approve Annual Plan.

Motion Passed: Approve the Annual Plan for 2025-26 as presented.

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Lana Nguyen

10.f. Approve primary and secondary designees for San Juan Unified School District.

Motion Passed: Approve:

Peter Skibitzki as the primary designee for San Juan Unified School District;

Laura Fry as the secondary designee for San Juan Unified School District.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Lana Nguyen

10.g. Approve primary and secondary designees for San Ramon Valley Unified School District.

Motion Passed: Approve:

Kelly Hilton as the primary designee for San Ramon Valley Unified School District;

Daniel Hillman as the secondary designee for San Ramon Valley Unified School District.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Lana Nguyen

11. ITEMS FOR DISCUSSION

11.a. Review the Legal Budget and Plan.

Minutes: The Legal Budget and Plan was reviewed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:25 pm.

Passed with a motion by Peter Skibitzki and a second by Susan Rutledge.

Aye Brianne Ford
Aye Kelly Hilton
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Lana Nguyen

Future Meetings
October 30, 2025



EDUCATION TECHNOLOGY

JOINT POWERS AUTHORITY

2025-26 ANNUAL GOALS PROGRESS REPORT

October 2025

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

CURRENT POSITION

June 30, 2025	October 20, 2025	Goal for June 2026
208 Members 2,724,017 Students 5 Completed Procurements 2024-25 88 Available Contracts \$364,319.52 Admin Fee Revenue 2024-25	213 Members 2,760,973 Students 0 Completed Procurements 2025-26 90 Available Contracts \$51,510.27 Admin Fee Revenue 2025-26	225 Members 5 Completed Procurements 2025-26 \$360,000 Admin Fee Revenue 2025-26

Check Register

ACCOUNT	YEAR	PER	JOURNAL	EFF DATE	POST DATE	AMOUNT	CHECK NO	WARRANT	VOUCHER	VDR NAME/ITEM DESC	
580009-820-0000-8200-7200-7110-0-60082- -82	2026		4	2399	10/14/2025	10/16/2025	5,783.56	701168	101625WB	1039480	ORANGE COUNTY REGISTER
545001-820-0000-8200-7200-7110-0-60082- -82	2026		3	3452	09/26/2025	10/02/2025	2,751.52	700290	100225WB	1035568	ALLIANT INSURANCE SERVICES INC
580005-820-0000-8200-7200-7110-0-60082- -82	2026		3	2897	09/24/2025	09/25/2025	2,867.00	700012	092525MJ	1035169	FAGEN FRIEDMAN AND FULFROST LLP
580009-820-0000-8200-7200-7110-0-60082- -82	2026		3	2204	09/18/2025	09/18/2025	4,574.26	699765	091825WB	1033410	ORANGE COUNTY REGISTER
580002-820-0000-8200-7200-7110-0-60082-ADMIN-82	2026		3	1463	09/11/2025	09/11/2025	42,799.34	699274	091125WB	1031435	IRVINE UNIFIED SCHOOL DISTRICT
580005-820-0000-8200-7200-7110-0-60082- -82	2026		3	745	09/02/2025	09/04/2025	3,074.50	698827	090425WB	1028945	FAGEN FRIEDMAN AND FULFROST LLP
580005-820-0000-8200-7200-7110-0-60082- -82	2026		3	745	09/02/2025	09/04/2025	102,867.80	698827	090425WB	1028997	FAGEN FRIEDMAN AND FULFROST LLP

Michelle Bennett

From: Amy Vernon <avernon@opentext.com>
Sent: Monday, August 25, 2025 6:38 AM
To: Michelle Bennett
Cc: 'Mark Williams'; Amy Vernon
Subject: [EXTERNAL] RE: Ed Tech JPA & Open Text Agmts

CAUTION: Verify the sender before clicking links or opening attachments.

Hi Michelle,

Based on the age of the original offer submission as well as internal staffing and territory changes, Open Text would like to withdraw our offer. I appreciate you sticking with us and the follow-up. If the team determines they would like to re-look at this agreement down the road, I'll have them start with the MA, PA and DPA.

Regards,
Amy

Amy Vernon
USPS Revenue Operations & Contracts Manager



From: Michelle Bennett <MichelleBennett@iusd.org>
Sent: Friday, August 22, 2025 11:44 AM
To: Amy Vernon <avernon@opentext.com>
Cc: Matthew An <man2@opentext.com>; 'Mark Williams' <mwilliams@f3law.com>
Subject: [EXTERNAL] - RE: Ed Tech JPA & Open Text Agmts

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you feel that the email is suspicious, please report it using PhishAlarm.

Hello Amy,

I just want to check in regarding the MA, PA and DPA. Please feel free to reach out with any questions. Thank you.

Michelle Bennett
Supervisor: Purchasing and Contracts
5050 Barranca Parkway
Irvine, CA 92604