



AGENDA REGULAR MEETING GOVERNING BOARD

1:00 P.M. October 24, 2024

Ed Tech JPA will hold a Board meeting on October 24, 2024, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Wendy Frederickson
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Stella Kemp

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda

5. Board Member and Staff Reports

6. Treasurer Report

Susan Rutledge will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.

10. Items of Business (Action)

None.

11. Items for Discussion

11.a. Strategic Plan Initiatives

11.b. Discuss AI RFP Criteria

11.c. Contract Use

Closing Items

12. Adjournment

Future Meetings

December 12, 2024



Consent Agenda
REGULAR MEETING GOVERNING BOARD
1:00 P.M. October 24, 2024

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Amethod Public Schools
- Sanger Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify

3. Approve Amendment to ParentSquare Agreement.

Background Information: Ed Tech JPA awarded RFP No. 22/23-03 Learning Management Solution to ParentSquare, Inc ("ParentSquare") at the October 26, 2023 board meeting. ParentSquare desires to memorialize exceptions to the Minimum Price Guarantee.

Recommendation: Approve an amendment to the existing agreement with ParentSquare to memorialize exceptions to the Minimum Price Guarantee.

4. Approve Amendment to Blocks i Agreement.

Background Information: Ed Tech JPA awarded RFP No. 23/24-03 Security and IT Administration to Blocks i, Inc. ("Blocks i") at the March 28, 2024 board meeting. Blocks i desires to memorialize exceptions to the Minimum Price Guarantee.

Recommendation: Approve an amendment to the existing agreement with Blocks i to memorialize exceptions to the Minimum Price Guarantee.



List of Attachments

Board Meeting October 24, 2024

Item No.	Page No.	Description
1	5	September 5, 2024 Board Meeting Minutes
2	9	Goals Progress Sheet
3	10	AI RFP Criteria
4	11	Check Register

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

September 5, 2024 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:12 PM.

Present:

Brianne Ford with Irvine Unified School District

Susan Rutledge with Clovis Unified School District

Jeremy Davis with Fullerton School District

David Seabury with El Dorado County of Education

Peter Skibitzki with San Juan Unified School District

Kelly Hilton with San Ramon Valley Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the June 27, 2024 Regular Board Meeting.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford

Aye Susan Rutledge

Aye Jeremy Davis

Aye David Seabury

Aye Peter Skibitzki

Aye Kelly Hilton

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CITE conference presentation and vendor booth, weekly updates, and possible partnerships with CITE and ACPENW were discussed and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs, and related Admin Fees were discussed.

7.d. Goals and Objectives

Minutes: None.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Approve Unaudited Actuals SACS Report

Motion Passed: Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

10.b. Approve Annual Evaluation Report

Motion Passed: Approve the Annual Evaluation Report for 2023-24 as presented

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

10.c. Approve Annual Plan.

Motion Passed: Approve the Annual Plan for 2024-25 as presented.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

10.d. Approve Issuance of Technology Equipment: iOS, macOS and iPadOS Bid

Motion Passed: Approve Resolution No. 24-25-01 authorizing issuance of the Invitation to Bid with the administrative fee as approved at the April 27, 2023 board meeting.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis

Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

10.e. Approve Issuance of Media Asset Management Systems RFP

Motion Passed: Approve Resolution No. 24-25-02 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the April 27, 2023 board meeting.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

11. ITEMS FOR DISCUSSION

None

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:30 pm.

Passed with a motion by David Seabury and a second by Susan Rutledge.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki
Aye Kelly Hilton

Future Meetings
October 24, 2024



EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

2024-25 ANNUAL GOALS PROGRESS REPORT *October 2024*

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

CURRENT POSITION

June 30, 2024	October 10, 2024	Goal for June 2025
177 Members	183 Members	200 Members
2,472,377 Students	2,536,826 Students	
4 Total Completed Procurements 2023-24	0 Completed Procurements 2024-25	4 Completed Procurements 2024-25
79 Available Contracts	87 Available Contracts	
\$337,346.47 Admin Fee Revenue 2023-24	\$53,450.83 Admin Fee Revenue 2024-25	\$350,000 Admin Fee Revenue 2024-25

AI RFI Criteria

Current:

2.5.19 If Artificial Intelligence (AI) is used in the Solution, describe where AI is used and how Vendor ensures data privacy and security.

Proposed:

1. Do you use student or district data to train AI?
2. Do you de-identify data before training AI?
3. Can Districts opt out of using their data to train AI?

Check Register

ACCOUNT	YEAR	PER	JOURNAL	EFF DATE	POST DATE	AMOUNT	CHECK NO	WARRANT	VOUCHER	VDR NAME/ITEM DESC
580005-820-0000-8200-7200-7110-0-60082- -82	2025		2	1493 08/21/2024	08/22/2024	128,446.12	680282	082224WB	943267	FAGEN FRIEDMAN AND FULFROST LLP
580005-820-0000-8200-7200-7110-0-60082- -82	2025		3	598 09/04/2024	09/05/2024	7,275.00	680963	090524WB	946417	FAGEN FRIEDMAN AND FULFROST LLP
580002-820-0000-8200-7190-7110-0-60082- -82	2025		3	1427 09/11/2024	09/12/2024	2,500.00	681349	091224WB	947309	EIDE BAILLY LLP
580009-820-0000-8200-7200-7110-0-60082- -82	2025		3	2329 09/19/2024	09/19/2024	3,154.67	681888	091924WB	949265	ORANGE COUNTY REGISTER
580009-820-0000-8200-7200-7110-0-60082- -82	2025		3	2329 09/19/2024	09/19/2024	1,373.28	681888	091924WB	949266	ORANGE COUNTY REGISTER