

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

January 30, 2025 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

Present:

Brianne Ford with Irvine Unified School District
Sean Rozell with Capistrano Unified School District
Susan Rutledge with Clovis Unified School District
Jeremy Davis with Fullerton School District
David Seabury with El Dorado County of Education
Peter Skibitzki with San Juan Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the December 12, 2024 Regular Board Meeting.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury
Aye Peter Skibitzki

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: Current Admin Fees are 14% higher than in the previous year.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: Communications with members and vendor-partners were discussed.

7.c. Procurement

Minutes: Current and future procurements were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report was reviewed.

Peter Skibitzki left the meeting.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Approve the Administrative Fee and Administrative Fee language.

Motion: Approve the existing Administrative Fee and language as previously approved, with the understanding that terms may be negotiated on a case-by-case basis. The board discussed strategies to lower the Administrative Fee in the future, particularly related to equipment and maintenance.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brienne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury

10.b. Approve Bylaws

Motion: Approve the existing Bylaws as previously approved.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brienne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye Jeremy Davis
Aye David Seabury

Jeremy Davis left the meeting.

10.c. Vote for Alternate Director for San Ramon Valley Unified School District

Motion: Elect Daniel Hillman as secondary designee for San Ramon Valley Unified School District

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brienne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye David Seabury

11. ITEMS FOR DISCUSSION

None.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:09 pm.

Passed with a motion by Susan Rutledge and a second by Sean Rozell.

Aye Brianne Ford
Aye Sean Rozell
Aye Susan Rutledge
Aye David Seabury

Future Meetings
February 27, 2025