

## **AGENDA**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. April 29, 2021

Ed Tech JPA will hold a Board meeting on April 29, 2021, at 1:00 PM via web conference at Meeting ID meet.google.com/hzr-yszk-ixr Phone Number (US)+1 419-812-2426 PIN: 847 477 046#.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

|                |                  |
|----------------|------------------|
| President      | Brianne Ford     |
| Vice-President | Jeremy Davis     |
| Secretary      | David Seabury    |
| Treasurer      | Michael Johnston |

#### *Board of Directors Founding Members*

|                               |                 |   |
|-------------------------------|-----------------|---|
| Irvine Unified                | Founding Member | Brianne Ford/alternate Michelle Bennett   |
| Capistrano Unified            | Founding Member | Sean Rozell/alternate Stephanie Avera     |
| Clovis Unified                | Founding Member | Michael Johnston/alternate Susan Rutledge |
| Fullerton                     | Founding Member | Jeremy Davis/alternate Mike McAdam        |
| El Dorado County of Education | Founding Member | David Seabury/Kevin Monsma                |
| San Juan Unified              | Founding Member | Kent Stephens/alternate Peter Skibitzki   |
| San Ramon Valley Unified      | Founding Member | Greg Medici/alternate Greg Pitzer         |

#### Agenda

1. Determination of a quorum and call to order - roll call.
2. Approve the Minutes of the previous regular meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member and Staff Reports
6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports
  - 7.a. Membership
  - 7.b. Communications
  - 7.c. Procurement

**7.d. Goals and Objectives**

**8. Consent Agenda**

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

**9. Items Removed from Consent Agenda**

**9.a.**

**10. Items of Business (Action)**

**10.a. Approve Proposed Regular Board Meeting Schedule**

Background Information: Ed Tech JPA is required to meet on a regular basis. At this time regular meetings approximately once a month will suffice the needs of the Board.

Recommendation: Approve the Regular Board meeting Schedule as attached, with the understanding that dates may change as needed by Board Members.

Motion:

**11. Items for Discussion**

**11.a.** Master Agreement term lengths.

**11.b.** Enforcement of the Minimum Price Guarantee.

**11.c.** Revised Founding Member Agreement approvals and signatures.

**Closing Items**

**12. Adjournment**

**Future Meetings**

May 27, 2021

Telecommuting members of the public who wish to address the Board during the Board Meeting must complete the provided form at

[https://docs.google.com/forms/d/1I2zovD0kE8DZmG3EIThhmnVAMLOMWhSz\\_73BqMZEUs/edit](https://docs.google.com/forms/d/1I2zovD0kE8DZmG3EIThhmnVAMLOMWhSz_73BqMZEUs/edit) prior to the start of the Board Meeting.

**Consent Agenda**  
**REGULAR MEETING GOVERNING BOARD**  
1:00 P.M. April 29, 2021

**1. Ratify Approval of New Associate Members.**

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Gabriella Charter Schools
- Latrobe School District
- Placerville Union School District
- Redondo Beach Unified School District
- San Benito High School District
- Sylvan Union School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.



## List of Attachments

### Board Meeting April 29, 2021

| Item No. | Page No. | Description                          |
|----------|----------|--------------------------------------|
| 1        | 5        | March 25, 2021 Board Meeting Minutes |
| 2        | 8        | Annual Goals Progress Report         |
| 3        | 9        | Regular Board Meeting Schedule       |

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

March 25, 2021 1:00 P.M.

Google Meet

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:03 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine USD

Michael Johnston and Susan Rutledge with Clovis Unified School District

David Seabury with El Dorado County Office of Education

Greg Medici with San Ramon Valley Unified School District

Jeremy Davis with Fullerton School District

Peter Skibitzki with SanJuan Unified School District

Sean Rozell with Capistrano Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the February 25, 2021 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford

Aye Michael Johnston

Aye David Seabury

Aye Greg Medici

Aye Jeremy Davis

Aye Peter Skibitzki

Aye Sean Rozell

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction.

However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford

Aye Michael Johnston

Aye David Seabury  
Aye Greg Medici  
Aye Jeremy Davis  
Aye Peter Skibitzki  
Aye Sean Rozell

## **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases, administrative matters, and matters related to COVID 19.

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: Administrative fees and founding member fees were discussed. Directors were reminded about form 700s.

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: Membership was discussed.

### **7.b. Communications**

Minutes: Recent and planned communications with members were discussed, including the upcoming CASBO presentation.

### **7.c. Procurement**

Minutes: Current and future RFPs were discussed. The Social and Emotional Learning Assessment System RFP closed and we have received twelve proposals. Vendor acquisitions were discussed.

### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed. Likely to meet goals in membership and student representation. We will not meet our goal for number of procurements due to COVID and RFP increased responses, however other goals are on track.

## **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Medici  
Aye Jeremy Davis

Aye Peter Skibitzki  
Aye Sean Rozell

## **9. ITEMS REMOVED FROM CONSENT AGENDA**

**9.a.** Items Removed from Consent Agenda: None.

## **10. ITEMS OF BUSINESS (ACTION)**

**10.a.** Approve Kevin Monsma as the secondary designee for El Dorado County of Education.

**Motion Passed:** Approve Kevin Monsma as the secondary designee for El Dorado County of Education.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Medici  
Aye Jeremy Davis  
Aye Peter Skibitzki  
Aye Sean Rozell

## **11. ITEMS FOR DISCUSSION**

None

## **12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 1:40 pm.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Medici  
Aye Jeremy Davis  
Aye Peter Skibitzki  
Aye Sean Rozell

**Future Meetings**  
April 29, 2021





# EDUCATION TECHNOLOGY

## JOINT POWERS AUTHORITY

### ANNUAL GOALS PROGRESS REPORT

April 2021

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

#### CURRENT POSITION

| June 25, 2020   | April 20, 2021   | Goal for June 2021  |
|---|--|---|
| 46 Members<br>696,000 Ca Students<br>12 Completed Procurements<br>29 Available Contracts<br>\$16,000.00 Admin Fee Revenue<br>5 Founding Members | 82 Members<br>1,075,659 Ca Students<br>14 Completed Procurements<br>54 Available Contracts<br>\$121,572.60 Admin Fee Revenue<br>7 Founding Members | 80 Members<br>1,000,000 Ca Students<br>17 Completed Procurements<br>Approx 48 Available Contracts<br>\$130K Admin Fee Revenue<br>7 Founding Members |



### **Regular Board Meeting Schedule**

| Date               | Agenda Posting Deadline |
|--------------------|-------------------------|
| July 29, 2021      | July 26, 2021           |
| August 26, 2021    | August 23, 2021         |
| September 30, 2021 | September 27, 2021      |
| October 28, 2021   | October 25, 2021        |
| December 9, 2021   | December 6, 2021        |
| January 27, 2022   | January 24, 2022        |
| February 24, 2022  | February 21, 2022       |
| March 31, 2022     | March 28, 2022          |
| April 28, 2022     | April 25, 2022          |
| May 26, 2022       | May 23, 2022            |
| June 30, 2022      | June 27, 2022           |