

**RFP No. 21/22-02 Human Resources and Substitute Management Systems
Addendum No. I
November 22, 2021**

Changes and Clarifications:

The Calendar of Events has been amended to extend the due date for Proposals until 12:00pm on January 11, 2022. The deadline for Vendors to submit Requests for Information has been extended through December 13, 2021, with responses posted by December 17, 2021. Ed Tech JPA Board award is anticipated to be February 24, 2022.

3.2 Proposal Deadline and Submission

Proposals must be received no later than 12:00 pm PST on **January 11, 2022**.

Vendor to submit:

- (1) Master Bound Hardcopy Proposal in a binder that allows for easy removal of pages.
- (1) Additional Bound Hardcopy Proposal in a binder that allows for easy removal of pages.
- (1) Electronic Proposal on CD or Flashdrive

Proposals shall be submitted in a sealed box/envelope and shall be clearly marked: "Response to RFP 21/22-02 Human Resources and Substitute Management Systems."

Proposals shall be submitted to:

Ed Tech JPA
% Irvine Unified School District
Purchasing Department
Attn: Michelle Bennett
5050 Barranca Parkway
Irvine, California 92604

3.5 Calendar of Events

Event	Details	Date
Advertisements - RFP Posting	OC Register	October 22 & 29, 2021
Pre-Proposal Vendor Conference (Non Mandatory)	https://iusd.zoom.us/j/89314853891?pwd=SlhSSGZVNkdDcCt1NFRsTVpGUkNOZz09 Meeting ID: 893 1485 3891 Passcode: EEE6jh One tap mobile +16699006833,,89314853891#,,,,*812899# US (San Jose)	November 1, 2021 12:00pm

	<p>+14086380968,,89314853891#,,,,*812899# US (San Jose)</p> <p>Dial by your location +1 669 900 6833 US (San Jose) +1 408 638 0968 US (San Jose) +1 346 248 7799 US (Houston) +1 253 215 8782 US (Tacoma) +1 312 626 6799 US (Chicago) +1 646 876 9923 US (New York) +1 301 715 8592 US (Washington DC)</p> <p>Meeting ID: 893 1485 3891 Passcode: 812899</p> <p>Find your local number: https://iusd.zoom.us/j/kdv0eV28Q6</p>	
Last Day to Submit Questions (RFIs)	edtechjpa@iusd.org	December 13, 2021
Response to Questions Posted	Ed Tech JPA website	December 17, 2021
Proposals Due	5050 Barranca Pkwy. Attn: Michelle Bennett Irvine, CA 92604	January 11, 2022 12:00pm
Evaluation and Selection of Finalists		January 11 - February 10, 2022
ED TECH JPA Board Action		February 24, 2022 *anticipated

All dates are subject to change. Amendments to these dates, and other aspects of the RFP, will be posted at <https://edtechjpa.iusd.org/procurement/open-procurements> .