## **NOTICE CALLING FOR PROPOSALS**

AGENCY: Education Technology JPA

PROPOSAL DEADLINE: October 28, 2019 at 12:00 pm

PLACE OF RECEIPT: Education Technology JPA

%: Irvine Unified School District

Purchasing Department Attn: Michelle Bennett 5050 Barranca Parkway Irvine. California 92604-4652

NOTICE IS HEREBY GIVEN that the Education Technology JPA, acting by and through its Governing Board, hereinafter referred to as "Ed Tech JPA" will receive up to, but no later than, the above stated Proposal Submission Deadline, sealed Proposals at the place identified above for its upcoming RFP No. 19/20-04 Help Desk System.

Request for Proposal documents can be downloaded at: https://edtechjpa.iusd.org/procurement/open-procurements .

Time is of the essence. The Ed Tech JPA reserves the right to reject any and all submissions, to negotiate with any or all responsible Proposers, and to waive any deficiencies, irregularities or informalities in any proposal or during the evaluation process. The award of a Master Contract(s), if made by the Ed Tech JPA, will be by action of the Governing Board.

Pre-Proposal Vendor Conference: The Ed Tech JPA will conduct a non-mandatory pre-proposal vendor conference on October 7, 2019 at 11:30am pacific time at Irvine Unified School District Office, Board Room, 5050 Barranca Parkway, Irvine, CA 92604. Vendors may attend in person or via conference call at (949) 610-7036. Vendors who wish to attend this meeting should RSVP to Michelle Bennett at MichelleBennett@iusd.org.

Any questions regarding the Request for Proposals shall be directed to Michelle Bennett at MichelleBennett@iusd.org, via e-mail only by 12:00 pm on October 14, 2019. All responses will be posted on the Ed Tech JPA's website.

Education Technology JPA Governing Board

Publish: Orange County Register, September 30 & October 7, 2019