

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

September 9, 2021 1:00 P.M.

Google Meet

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

#### Present In Person:

N/A

#### Present by Telephone:

Brianne Ford with Irvine Unified School District

Susan Rutledge with Clovis Unified School District

Kevin Monsma with El Dorado County Office of Education

Greg Pitzer with San Ramon Valley Unified School District

Jeremy Davis with Fullerton School District

Peter Skibitzki with San Juan Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the July 29, 2021 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by Peter Skibitzki.

Aye Brianne Ford  
Aye Susan Rutledge  
Aye Kevin Monsma  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Peter Skibitzki

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by Peter Skibitzki.

Aye Brianne Ford  
Aye Susan Rutledge  
Aye Kevin Monsma  
Aye Greg Pitzer

Aye Jeremy Davis  
Aye Peter Skibitzki

#### **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases, administrative matters, and matters related to COVID 19.

#### **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: None.

#### **7. ACCEPTANCE OF STANDING REPORTS**

##### **7.a. Membership**

Minutes: Membership was discussed.

##### **7.b. Communications**

Minutes: Recent and planned communications with members were discussed including the Quarterly Member Newsletter and a Vendor Interest Survey related to a Web Design & Hosting Vendor Demonstration.

##### **7.c. Procurement**

Minutes: Current and Future RFPs were discussed.

##### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

#### **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by Peter Skibitzki.

Aye Brianne Ford  
Aye Susan Rutledge  
Aye Kevin Monsma  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Peter Skibitzki

#### **9. ITEMS REMOVED FROM CONSENT AGENDA**

**9.a.** Items Removed from Consent Agenda: None.

#### **10. ITEMS OF BUSINESS (ACTION)**

**10.a.** Approve Susan Kane as the secondary designee for San Juan Unified School District.

**Motion Passed:** Approve Susan Kane as the secondary designee for San Juan Unified School District.

Passed with a motion by Jeremy Davis and a second by Peter Skibitzki.

Aye Brianne Ford  
Aye Susan Rutledge  
Aye Kevin Monsma  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Peter Skibitzki

**10.b.** Approve Unaudited Actuals Report

**Motion Passed:** Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Passed with a motion by Jeremy Davis and a second by Peter Skibitzki.

Aye Brianne Ford  
Aye Susan Rutledge  
Aye Kevin Monsma  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Peter Skibitzki

**11. ITEMS FOR DISCUSSION**

**11.a.** Review Strategic Initiatives

**Minutes:** Strategic Initiatives were discussed.

**11.b.** Ed Tech JPA Trademark

**Minutes:** The possibility of trademarking the Ed Tech JPA logo was discussed.

**12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 1:55 pm.

Passed with a motion by Jeremy Davis and a second by Peter Skibitzki.

Aye Brianne Ford  
Aye Susan Rutledge  
Aye Kevin Monsma  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Peter Skibitzki

**Future Meetings**

October 28, 2021