



Board Meeting List of Attachments  
September 27, 2019 1:30pm

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2	6	Approve El Dorado County Office of Education as a Founding Member of the JPA
3	8	Founding Member Application

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

August 29, 2019 1:00 P.M.

Procurement Center

5050 Barranca Parkway

Irvine, CA 92604

#### 1. CALL TO ORDER

Minutes:

Brianne Ford called the meeting to order at 1:15 PM.

#### 2. PUBLIC COMMENT

**None.**

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 3. ROLL CALL

Present:

Brianne Ford with IUSD

Michael Johnston with Clovis USD

Jeremy Davis with Fullerton SD

Present by Telephone:

John Morgan with Capistrano USD as a member of the public

#### 4. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the July 30, 2019 Regular Board Meeting.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford

Yes Jeremy Davis

Yes Michael Johnston

#### 5. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford  
Yes Jeremy Davis  
Yes Michael Johnston

## **6. ACCEPTANCE OF BOARD MEMBER REPORTS**

Minutes: A CASBO Symposium presentation, Mobile Device Management RFP Proposal review, Magnolia Bid, and status of JPA officers were discussed.

## **7. ACCEPTANCE OF TREASURER REPORT**

Minutes: The unaudited actuals SACS report and founding member contributions were discussed.

## **8. ACCEPTANCE OF STANDING REPORTS**

### **8.a. Membership**

Minutes: Member outreach and discussions with potential members were discussed.

### **8.b. Communications**

Minutes: The CETPA conference presentation and vendor booth, the Education Week conference, a newsletter, and a vendor logo page on the website were discussed.

### **8.c. Procurement**

Minutes: The Mobile Device Management RFP, Assessment RFP, and Learning Management RFP contracts were discussed.

## **9. ACCEPTANCE OF CONSENT AGENDA**

**9.a. Motion Passed:** Ratify Approval of New Associate Member: Coalinga-Huron Joint Unified School District.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford  
Yes Jeremy Davis  
Yes Michael Johnston

## **10. OLD BUSINESS**

### **10.a. FAGEN FRIEDMAN AND FULFROST LLP (F3) PROFESSIONAL SERVICES AGREEMENT**

Motion to Table: Approve the Fagen, Friedman & Fulfrost, LLC Professional Services Agreement as attached.

F3 assured the board that founding members and officers are not liable for costs incurred by the JPA, even in the event of a dissolution. F3 will make adjustments to the Professional Services Agreement and present it to the board for approval at a later date.

Motion Tabled with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford  
Yes Jeremy Davis  
Yes Michael Johnston

## **11. NEW BUSINESS**

### **11.a. APPROVE UNAUDITED ACTUALS SACS REPORT**

Motion Passed: Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford  
Yes Jeremy Davis  
Yes Michael Johnston

### **11.b. APPROVE PROCUREMENT OPERATING PROCEDURES**

**Motion to Table:** Adopt the Procurement Operating Procedures as presented.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford  
Yes Jeremy Davis  
Yes Michael Johnston

### **11.c. APPROVE BOARD OPERATING PROCEDURES**

**Motion to Table:** Adopt the Board Operating Procedures as revised to reflect "Executive Officer or board members".

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford  
Yes Jeremy Davis  
Yes Michael Johnston

## **12. NEW BUSINESS (NON ACTION ITEMS)**

**12.a.** Marketing and Communications Update.  
Minutes: None.

## **13. PERSONNEL ITEMS**

Minutes: None.

## **14. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL**

Minutes: None.

**15. PRESENTATION OF WRITTEN COMMUNICATIONS**

Minutes: None.

**16. SCHEDULING OF NEXT MEETING**

The next Regular Meeting shall be held on September 27, 2019 at 1:30PM at 5050 Barranca Parkway, Irvine, CA 92604, but may be changed at the discretion of the board .

**17. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes     Brianne Ford

Yes     Jeremy Davis

Yes     Michael Johnston



Regular Meeting of the Board of Directors  
September 27, 2019 1:30 PM  
IRVINE UNIFIED SCHOOL DISTRICT  
Procurement Center  
5050 Barranca Parkway  
Irvine, CA 92604

Agenda Item: **Approve El Dorado County Office of Education as a Founding Member of the JPA**

Rationale: Pursuant to the Founding Member Procedure approved on April 26, 2019, El Dorado County Office of Education has submitted an application to become a founding member of the JPA. The criteria set for the selection of new founding members is as follows:

“Size/Scope of the LEA itself, sufficient to increase the potential purchasing power of the JPA.

Specific expertise in the area of technology or purchasing or administrative unit functions that would enhance the JPA operations.

Geographic diversity, specifically with a focus in Northern California/Bay Area, that would assist the JPA in expanding associate membership and therefore purchasing power of the JPA.

LEAs as Founding Members that will support the JPA in creating strategic partnerships that will assist the JPA in expansion of associate membership, e.g. CASBO, CCSESA, ACSA, CETPA.

County Office as Founding Member, would be considered if it enhances expanding associate membership and/or brings additional expertise in the area of technology, purchasing, or administrative unit functions that would enhance the JPA operations.

An LEA under consideration as a Founding Member should be able to demonstrate a strong working relationship with Business and IT and Purchasing, with CBO, IT, and Purchasing leadership in support of the LEA becoming a founding member.

An LEA will demonstrate the ability to support the JPA in developing key partnerships that will grow the associate membership of the JPA and expand the purchasing power of the JPA.”

El Dorado COE meets the criteria by creating a County Office of Education presence and by its commitment to the outreach of other County Offices of Education and the California County Superintendents Educational Services Association (CCSESA). El Dorado COE is also committed to expanding the associate membership by engaging in outreach to Northern California districts.

Ed Tech JPA/Ford/Bennett  
Board Agenda  
September 27, 2019



Financial Impact: Initial found member contribution of \$10,000.00

Recommended Motion: Approve El Dorado County Office of Education as a Founding Member of Education JPA.

Quick Summary / Abstract: Approve El Dorado County Office of Education as a Founding Member of Education JPA.

5755

Education Technology JPA  
**Founding Member  
Application**

Name of Organization: El Dorado County Office of Education

Full Name of Designated Representative: Dr. Ed Manansala

Title: County Superintendent of Schools

Email of Primary Contact: emanansala@edcoe.org

Street Address: 6767 Green Valley Road

City: Placerville

State: CA

Zip: 95667

Phone: 530-295-2229

Fax: 530-642-1832

Type of Public Agency as defined by Government Code Section 6500 et seq.:

- Public School District
- County Office of Education
- Community College District
- Other Public Agency

If "Other," please specify:

CDS Code:09-10090-0000000

1. Please tell us why your Organization is interested in becoming a Founding Member of the Ed Tech JPA.

The El Dorado County Office of Education (EDCOE) is interested in becoming a Founding Member of the Ed Tech JPA for four reasons.

1. EDCOE is a regional leader and influencer throughout California both through our support of our 15 local school districts and our Charter SELPA work that spans throughout the state with over 250 partnering LEA's.
2. The Ed Tech JPA will benefit rural school districts and rural county offices of education with increased purchasing power and time savings for our rural LEAs. EDCOE is a leader in the rural educational setting.
3. EDCOE is a technology innovator and leader. The Ed Tech JPA will allow the sharing of promising practices, innovations and cost savings. EDCOE will be an active leader and partner in this process.
4. The strong vetting process outlined in the JPA documents will assist our districts and partners to purchase software that aligns with best practices around student engagement and privacy.



2. Describe the expertise your Organization will contribute to the Ed Tech JPA in the area of technology, purchasing, and/or other areas of support.

The El Dorado County Office of Education will bring the following expertise to the Ed Tech JPA.

1. Product purchasing and consortiums are a common practice EDCOE. The process of designing and leveraging these frameworks will be shared with the EdTEch JPA members.
2. The EDCOE IT department is the leader in providing and supporting Chromebooks and the associated applications within the juvenile justice system with incarcerated and adjudicated youth. Districts throughout the state continue to contact EDCOE for consulting and support in this area.
3. EDCOE has great expertise in the distribution, management and support of wireless systems throughout the county.
4. EDCOE offers a great variety of services ranging from network infrastructure support to database and website development.

3. The success of the Ed Tech JPA is dependent upon the growth of our Associate Membership and the combined purchasing power that will leverage pricing for JPA members. Describe how your Organization will assist the JPA in growing our Associate Membership.

EDCOE will assist in growing the JPA by presenting the JPA to neighboring county offices of education, the local districts as well as our Charter SELPA partners. EDCOE staff will also assist with professional presentations regarding the benefits of associate memberships in the JPA.

4. The success of the Ed Tech JPA will be dependent upon building partnerships with other educational support agencies, e.g. CASBO, CCSESA, ACSA, CETPA. Describe how your agency can assist the JPA in building these partnerships.

The El Dorado County Office of Education leadership team members are actively involved in organizations such as CASBO, CCSESA, ACSA, CETPA, BASC, CISC, SEACO, etc. Additionally EDCOE has strong partnerships with Pivot Learning Partners, West Ed, PACE and the University of Washington. EDCOE is committed to leveraging partnerships to positively impact schools and districts.

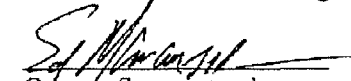
5. A successful Founding Member will demonstrate an organizational commitment to making the JPA a success. Specifically, we believe that the technology, purchasing, and business office must be dedicated to the success of the JPA. Describe how your Organization has aligned these departments in support of becoming a Founding Member.

The El Dorado County Office of Education has strong ties between all of its departments. Significantly, business, education services and technology are intertwined to ensure that the process between purchasing, acquisition and implementation are streamlined and seamless. Regular meetings and conversations are held between the leaders of these departments to ensure that innovation is not stymied.

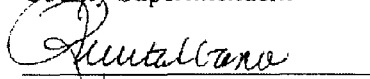
Founding Member Commitments:

- \$10,000 financial contribution (one-time, to be reimbursed when JPA is financially able)
- The designated representative (or alternate) will attend monthly JPA meetings in person or by phone.
- Support the JPA by growing the Associate Membership
- Support the JPA by building partnerships with educational support agencies
- Founding Members take on the responsibility of growing the JPA to ensure an organization that is transparent in governance and decision making.
- Founding Members will work toward the goal of building a JPA that provides Founding Member and Associate Members with the best purchasing practices that produce competitive pricing.
- Founding Members assist the JPA by providing support as needed in the JPA operations. Such support may be provided in the area of technology, purchasing expertise, marketing, or other administrative unit functions.

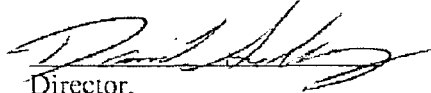
I understand the Founding Member Commitments.

  
County Superintendent

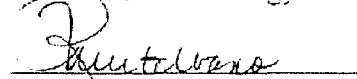
9/17/19  
Date

  
Deputy Superintendent,  
Administrative Services

9-20-19  
Date

  
Director,  
Information Technology

9/17/19  
Date

  
Purchasing  
Deputy Superintendent,  
Administrative Services

9-20-19  
Date