

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

August 29, 2019 1:00 P.M.

Procurement Center

5050 Barranca Parkway

Irvine, CA 92604

1. CALL TO ORDER

Minutes:

Brianne Ford called the meeting to order at 1:15 PM.

2. PUBLIC COMMENT

None.

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

3. ROLL CALL

Present:

Brianne Ford with IUSD

Michael Johnston with Clovis USD

Jeremy Davis with Fullerton SD

Present by Telephone:

John Morgan with Capistrano USD as a member of the public

4. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the July 30, 2019 Regular Board Meeting.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford

Yes Jeremy Davis

Yes Michael Johnston

5. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford
Yes Jeremy Davis
Yes Michael Johnston

6. ACCEPTANCE OF BOARD MEMBER REPORTS

Minutes: A CASBO Symposium presentation, Mobile Device Management RFP Proposal review, Magnolia Bid, and status of JPA officers were discussed.

7. ACCEPTANCE OF TREASURER REPORT

Minutes: The unaudited actuals SACS report and founding member contributions were discussed.

8. ACCEPTANCE OF STANDING REPORTS

8.a. Membership

Minutes: Member outreach and discussions with potential members were discussed.

8.b. Communications

Minutes: The CETPA conference presentation and vendor booth, the Education Week conference, a newsletter, and a vendor logo page on the website were discussed.

8.c. Procurement

Minutes: The Mobile Device Management RFP, Assessment RFP, and Learning Management RFP contracts were discussed.

9. ACCEPTANCE OF CONSENT AGENDA

9.a. Motion Passed: Ratify Approval of New Associate Member: Coalinga-Huron Joint Unified School District.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford
Yes Jeremy Davis
Yes Michael Johnston

10. OLD BUSINESS

10.a. FAGEN FRIEDMAN AND FULFROST LLP (F3) PROFESSIONAL SERVICES AGREEMENT

Motion to Table: Approve the Fagen, Friedman & Fulfrost, LLC Professional Services Agreement as attached.

F3 assured the board that founding members and officers are not liable for costs incurred by the JPA, even in the event of a dissolution. F3 will make adjustments to the Professional Services Agreement and present it to the board for approval at a later date.

Motion Tabled with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford
Yes Jeremy Davis
Yes Michael Johnston

11. NEW BUSINESS

11.a. APPROVE UNAUDITED ACTUALS SACS REPORT

Motion Passed: Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford
Yes Jeremy Davis
Yes Michael Johnston

11.b. APPROVE PROCUREMENT OPERATING PROCEDURES

Motion to Table: Adopt the Procurement Operating Procedures as presented.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford
Yes Jeremy Davis
Yes Michael Johnston

11.c. APPROVE BOARD OPERATING PROCEDURES

Motion to Table: Adopt the Board Operating Procedures as revised to reflect “Executive Officer or board members”.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brianne Ford
Yes Jeremy Davis
Yes Michael Johnston

12. NEW BUSINESS (NON ACTION ITEMS)

12.a. Marketing and Communications Update.
Minutes: None.

13. PERSONNEL ITEMS

Minutes: None.

14. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL

Minutes: None.

15. PRESENTATION OF WRITTEN COMMUNICATIONS

Minutes: None.

16. SCHEDULING OF NEXT MEETING

The next Regular Meeting shall be held on September 27, 2019 at 1:30PM at 5050 Barranca Parkway, Irvine, CA 92604, but may be changed at the discretion of the board .

17. ADJOURNMENT

Motion Passed: Adjourn the meeting.

Passed with a motion by Michael Johnston and a second by Jeremy Davis.

Yes Brienne Ford

Yes Jeremy Davis

Yes Michael Johnston