

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

July 28, 2022 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:03 PM.

#### Present In Person:

N/A

#### Present by Telephone:

Brianne Ford with Irvine Unified School District

Jeremy Davis with Fullerton School District

David Seabury with El Dorado County Office of Education

Greg Pitzer with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Michael Johnston with Clovis Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the June 30, 2022 Regular Board Meeting.

Passed with a motion by David Seabury and a second by Michael Johnston.

Aye Brianne Ford

Aye Michael Johnston

Aye David Seabury

Aye Greg Pitzer

absent Jeremy Davis

Present, Not Voting Sean Rozell

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by David Seabury and a second by Michael Johnston.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Absent Jeremy Davis

Present, Not Voting Sean Rozell

Jeremy Davis joined the meeting

## **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters and matters related to Covid-19.

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: None.

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: Membership was discussed.

### **7.b. Communications**

Minutes: The upcoming CITE conference presentation and vendor booth and CBO mentor program were discussed and recent and planned communications with members and vendors were discussed.

### **7.c. Procurement**

Minutes: Current and Future RFPs were discussed.

### **7.d. Goals and Objectives**

Minutes: The Board discussed timing of the Annual Report and Evaluation and alignment to sales reporting period. In future years member survey results will be discussed at the July board meeting and evaluation and goals will be discussed after July 31st. The budget adoption timing will be considered.

## **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by David Seabury and a second by Michael Johnston.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis

Present, Not Voting Sean Rozell

## 9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

## 10. ITEMS OF BUSINESS (ACTION)

10.a. Approve Annual Evaluation Report

**Motion Tabled:** Motion to table agenda item and move to September meeting passed with a motion by David Seabury and a second by Michael Johnston.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis

Present, Not Voting Sean Rozell

10.b. Approve Annual Plan.

**Motion Tabled:** Motion to table agenda item and move to September meeting passed with a motion by David Seabury second by Michael Johnston.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis

Present, Not Voting Sean Rozell

10.f. Approve Updated Associate Member, Board, and Founding Member Operating Procedures.

**Motion Tables:** Motion to table agenda item and move to September meeting passed with a motion by David Seabury and a second by Michael Johnston.

Aye Brianne Ford  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis

Present, Not Voting Sean Rozell

## 11. ITEMS FOR DISCUSSION

11. a. The Core Values were discussed and Operation Procedures

11. b. Vendor demonstrations and Ed Tech JPA involvement were discussed

11.c. Strategic Initiatives were discussed

## 12. ADJOURNMENT

**Motion Passed:** Adjourn the meeting at 1:46 pm.

Passed with a motion by David Seabury and a second by Michael Johnston.

Aye     Brienne Ford  
Aye     Michael Johnston  
Aye     David Seabury  
Aye     Greg Pitzer  
Aye     Jeremy Davis

Present, Not Voting   Sean Rozell

**Future Meetings**  
September 8, 2022