



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. July 30, 2020

Ed Tech JPA will hold a Board meeting on July 30, 2020, at 1:00 PM via web conference at meet.google.com/jsx-ddxh-ccs Phone Number (US)+1 413-779-5246 PIN: 663 417 374#.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	John Morgan
Secretary	Jeremy Davis
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	John Morgan/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	Ed Manansala/alternate David Seabury

Agenda

1. Determination of a quorum and call to order - roll call.
2. Approve the Minutes of the previous regular meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member Reports
6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement

8. Consent Agenda

- 8.a. Ratify Approval of New Associate Members



Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Alameda County Office of Education
- Chaffey Joint Union High School District
- Fresno County Superintendent of Schools
- New Haven Unified School District
- Orange County Superintendent of Schools
- Vista Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

Motion:

Unfinished and Old Business

None.

New Business (Action Items)

9. Approve Award of RFP No. 19/20-07 Media Repository Solution.

9.a. Background information:

RFP No. 19/20-07 Media Repository Solution was conducted pursuant to Board approval at the May 30, 2019 Board meeting. Kaltura, Inc. submitted a Proposal that meets the minimum qualifications for sections 1,2, 3, & 4.

Recommendation: Approve Resolution No. 20-21-1 awarding RFP No. 19/20-07 Media Repository Solution to Kaltura, Inc., and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Motion:

9.b. Background information:

RFP No. 19/20-07 Media Repository Solution was conducted pursuant to Board approval at the May 30, 2019 Board meeting. Learning Explorer LLC submitted a Proposal that meets the minimum qualifications for sections 1,2, 3, & 4.

Recommendation: Approve Resolution No. 20-21-2 awarding RFP No. 19/20-07 Media Repository Solution to Learning Explorer LLC, and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Motion:



New Business (Non Action Items)

10. Discuss potential Founding Members and determine next steps.

Closing Items

11. Personnel Items

12. Reports of the Executive Director and any special committees or advisory councils

13. Presentation of written communications

14. Scheduling of next regular meeting Thursday, August 27, 2020 at Meeting ID
meet.google.com/yzw-ajdi-ohe Phone Number (US)+1 405-701-9371 PIN: 927 027 813#

15. Adjournment.

Telecommuting members of the public who wish to address the Board during the Board Meeting must complete the provided form at https://docs.google.com/forms/d/1I12zovD0kE8DZmG3EIThmnVAML0MWhSz_73BqMZEUs/edit prior to the start of the Board Meeting.

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

June 25, 2020 1:00 P.M.

Google Meet

1. CALL TO ORDER

Minutes:

Brianne Ford called the meeting to order at 1:06 PM.

2. PUBLIC COMMENT

None.

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

3. ROLL CALL

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine USD

Susan Rutledge with Clovis Unified School District

John Morgan with Capistrano Unified School District

Mike McAdam with Fullerton School District

4. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the May 28, 2020 Regular Board Meeting.

Passed with a motion by John Morgan and a second by Susan Rutledge.

Yes Brianne Ford

Yes Susan Rutledge

Yes John Morgan

Yes Mike McAdam

5. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by John Morgan and a second by Susan Rutledge.

Yes Brianne Ford
Yes Susan Rutledge
Yes John Morgan
Yes Mike McAdam

6. ACCEPTANCE OF BOARD MEMBER REPORTS

Minutes: None.

7. ACCEPTANCE OF TREASURER REPORT

Minutes: The budget shall be addressed later in the board meeting.

8. ACCEPTANCE OF STANDING REPORTS

8.a. Membership

Minutes: Membership was discussed.

8.b. Communications

Minutes: A potential logo for JPA-approved vendors was discussed.

*Michael Johnston joined the meeting.

8.c. Procurement

Minutes: The current and future RFPs were discussed.

9. ACCEPTANCE OF CONSENT AGENDA

9.a. Ratify Approval of New Associate Members

Motion Passed: Ratify Approval of New Associate Members: East Side Valley Union High School District, Imperial County Office of Education, Murrieta Valley Unified School District, Palo Alto Unified School District, San Joaquin County Office of Education, San Lorenzo Unified School District, Tahoe Truckee School District, and West Covina Unified School District.

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brianne Ford
Yes Michael Johnson
Yes John Morgan
Yes Mike McAdam

10. UNFINISHED AND OLD BUSINESS

None.

11. NEW BUSINESS (ACTION ITEMS)

11.a. Approve Vendor Name Change.

Motion Passed: Approve amending the award and all resulting contracts from Anaca Technologies Ltd dba Xello to Xello Inc..

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brienne Ford
Yes Michael Johnson
Yes John Morgan
Yes Mike McAdam

11.b. Approve 2020-21 Budget

Motion Passed: Approve the 2020-21 Budget with the 2023-24 expenditure for McGuire & Associates updated to \$5,000.

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brienne Ford
Yes Michael Johnson
Yes John Morgan
Yes Mike McAdam

11.b. Approve Annual Evaluation Report.

Motion Passed: Approve the Annual Evaluation Report as presented with the understanding that the format may change in future years.

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brienne Ford
Yes Michael Johnson
Yes John Morgan
Yes Mike McAdam

11.c. Approve Annual Plan.

Motion Passed: Approve the Annual Plan as presented with the understanding that the format may change in future years.

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brienne Ford
Yes Michael Johnson
Yes John Morgan
Yes Mike McAdam

11.d. Election of Officers.

Motion Passed: Appoint the following officers to two year terms:

President: Brianne Ford

Vice President: John Morgan

Secretary: Jeremy Davis

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brianne Ford

Yes Michael Johnson

Yes John Morgan

Yes Mike McAdam

11.e. Approve the 2020-21 Legal Budget and Plan.

Motion Passed: Approve the 2020-21 Legal Budget and Plan as presented.

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brianne Ford

Yes Michael Johnson

Yes John Morgan

Yes Mike McAdam

12. NEW BUSINESS (NON ACTION ITEMS)

12.a. The Bylaws were reviewed and discussed, including the appointment of an Executive Director.

12.b. Discuss potential Founding Members and determine next steps.

Minutes: Potential Founding Members were discussed.

13. PERSONNEL ITEMS

Minutes: None.

14. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL

Minutes: None.

15. PRESENTATION OF WRITTEN COMMUNICATIONS

Minutes: None.

16. SCHEDULING OF NEXT MEETING

The next Regular Meeting shall be held on July 30, 2020 at 1:00pm at Meeting ID meet.google.com/jsx-ddxh-ccs Phone Number (US)+1 413-779-5246 PIN: 663 417 374# ,as approved on the Regular Board Meeting Schedule as board approved on April 30, 2020, but may be changed at the discretion of the board.

17. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:08 pm.

Passed with a motion by John Morgan and a second by Michael Johnson.

Yes Brienne Ford
Yes Michael Johnson
Yes John Morgan
Yes Mike McAdam

Ed Tech JPA RFP No. 19/20-07 Media Repository Solution

Vendor Name	Kaltura	Learning Explorer
All Forms Complete	Pass	Pass
Vendor Experience and Ability to Perform	Pass	Pass
Technology	Pass	Pass
Functionality and Usability Section 3.1 User/General	Pass	Pass
Functionality and Usability Section 3.2 Management Features	Pass	Pass
Functionality and Usability Section 3.3 Organization and Analytics	Pass	Pass
Functionality and Usability Section 3.4 Sharing	Pass	Pass
Functionality and Usability Section 3.5 Media	Pass	*Pass
Functionality and Usability Section 3.6 Reporting	Pass	Pass
Functionality and Usability Section 3.7 Mobile Device	Pass	Pass
Functionality and Usability Section 3.8 Accessibility	Pass	*Pass
4 Price	Pass	Pass
Final Evaluation	Pass	Pass
Comments/Notes		*After Kaltura integration in December 2020

**Education Technology Joint Powers Authority
RESOLUTION No. 20-21-1**

**AWARD OF MASTER AGREEMENT FOR
MEDIA REPOSITORY SOLUTION**

WHEREAS, the Governing Board of Education Technology Joint Powers Authority (“Ed Tech JPA”) wishes enter into one or more Master Agreements for media repository solutions and related services in order to accommodate Founding Member and Associate Members’ media repository needs; and

WHEREAS, due to the highly specialized and unique nature of technology and related equipment and services, because technology is undergoing rapid changes, and in order to allow for the introduction of new technological changes in the operation of school districts, Public Contract Code section 20118.2 allows school districts to consider, in addition to price, factors such as financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, warranties, and similar factors in the award of contracts for technology and related equipment and services; and

WHEREAS, the Ed Tech JPA prepared a Request for Proposals (“RFP”) for Media Repository Solutions and received two (2) responses to its RFP; and

WHEREAS, the Ed Tech JPA evaluated responses pursuant to the evaluation criteria listed in those documents, including: (1) Functionality and Usability, (2) Vendor Support and Ability to Perform, (3) Price, and (4) Technology Requirements; and

WHEREAS, the Ed Tech JPA finds that the proposal submitted by Kaltura, Inc. (“Kaltura”) meets the minimum criteria set forth in the RFP, and desires to enter a Master Agreement with Kaltura; and

WHEREAS, the Master Agreement shall set for the terms and conditions of the Agreement between the Parties; and

WHEREAS, the proposed form of the Master Agreement was included in the RFP; and

WHEREAS, a school district may delegate the authority to enter into contracts to the district superintendent or his or her designee, pursuant to Education Code section 17604; and

WHEREAS, pursuant to Government Code sections 6500 and 6502, Joint Powers Authorities are allowed to exercise any power common to the contracting parties; and

WHEREAS, Ed Tech JPA members include school districts; and

WHEREAS, the Ed Tech JPA desires to delegate to the Board President or her designee, the authority to finalize, execute and deliver the Master Agreement.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:

1. The foregoing recitals are true and correct.
2. The Board finds that the procurement of a media repository solution and related services qualifies as procurement under Public Contract Code section 20118.2.
3. The Board finds that, considering all factors evaluated by the Ed Tech JPA during the RFP process, including functionality and usability, vendor support and ability to perform, price, and technology requirements; Kaltura meets the minimum criteria , satisfies the ED Tech JPA's RFP, and would provide the Ed Tech JPA's Founding and Associate Members with advantageous services that fit within the scope of services sought under the RFP.
4. The Board awards a Master Agreement for a media repository solution to Kaltura.
5. The Board delegates authority to the Board President or her designee to execute and deliver the Master Agreement with such additions, amendments, and revisions as are recommended or approved by Designee and General Counsel to Ed Tech JPA, and to take any related actions necessary.

ADOPTED, SIGNED AND APPROVED this 30th day of July, 2020.

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY BOARD OF EDUCATION

By:

[Signature box for Brianne Ford]

Brianne Ford, Board President

Attest:

[Signature box for Jeremy Davis]

Jeremy Davis, Secretary

**Education Technology Joint Powers Authority
RESOLUTION No. 20-21-2**

**AWARD OF MASTER AGREEMENT FOR
MEDIA REPOSITORY SOLUTION**

WHEREAS, the Governing Board of Education Technology Joint Powers Authority (“Ed Tech JPA”) wishes enter into one or more Master Agreements for media repository solutions and related services in order to accommodate Founding Member and Associate Members’ media repository needs; and

WHEREAS, due to the highly specialized and unique nature of technology and related equipment and services, because technology is undergoing rapid changes, and in order to allow for the introduction of new technological changes in the operation of school districts, Public Contract Code section 20118.2 allows school districts to consider, in addition to price, factors such as financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, warranties, and similar factors in the award of contracts for technology and related equipment and services; and

WHEREAS, the Ed Tech JPA prepared a Request for Proposals (“RFP”) for Media Repository Solutions and received two (2) responses to its RFP; and

WHEREAS, the Ed Tech JPA evaluated responses pursuant to the evaluation criteria listed in those documents, including: (1) Functionality and Usability, (2) Vendor Support and Ability to Perform, (3) Price, and (4) Technology Requirements; and

WHEREAS, the Ed Tech JPA finds that the proposal submitted by Learning Explorer LLC (“Learning Explorer”) meets the minimum criteria set forth in the RFP, and desires to enter a Master Agreement with Learning Explorer; and

WHEREAS, the Master Agreement shall set for the terms and conditions of the Agreement between the Parties; and

WHEREAS, the proposed form of the Master Agreement was included in the RFP; and

WHEREAS, a school district may delegate the authority to enter into contracts to the district superintendent or his or her designee, pursuant to Education Code section 17604; and

WHEREAS, pursuant to Government Code sections 6500 and 6502, Joint Powers Authorities are allowed to exercise any power common to the contracting parties; and

WHEREAS, Ed Tech JPA members include school districts; and

WHEREAS, the Ed Tech JPA desires to delegate to the Board President or her designee, the authority to finalize, execute and deliver the Master Agreement.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:

1. The foregoing recitals are true and correct.
2. The Board finds that the procurement of a media repository solution and related services qualifies as procurement under Public Contract Code section 20118.2.
3. The Board finds that, considering all factors evaluated by the Ed Tech JPA during the RFP process, including functionality and usability, vendor support and ability to perform, price, and technology requirements; Learning Explorer meets the minimum criteria , satisfies the ED Tech JPA's RFP, and would provide the Ed Tech JPA's Founding and Associate Members with advantageous services that fit within the scope of services sought under the RFP.
4. The Board awards a Master Agreement for a media repository solution to Learning Explorer.
5. The Board delegates authority to the Board President or her designee to execute and deliver the Master Agreement with such additions, amendments, and revisions as are recommended or approved by Designee and General Counsel to Ed Tech JPA, and to take any related actions necessary.

ADOPTED, SIGNED AND APPROVED this 30th day of July, 2020.

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY BOARD OF EDUCATION

By:

Brianne Ford, Board President

Attest:

Jeremy Davis, Secretary