



## AGENDA REGULAR MEETING GOVERNING BOARD

1:00 P.M. July 27, 2023

Ed Tech JPA will hold a Board meeting on July 27, 2023, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

### *Board of Directors Founding Members*

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Stella Kemp/alternate Kelly Hilton

### Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



5. Board Member and Staff Reports

6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.

**10. Items of Business (Action)**

10.a. Vote for Director for San Ramon Valley Unified School District

**Background information:** San Ramon Valley Unified School District desires to change its designated primary director. San Ramon Valley Unified School District wishes to appoint Kelly Hilton as their new primary board member.

**Recommendation:** Elect Kelly Hilton as primary designee for San Ramon Valley Unified School District

**Motion:**

10.b. Approve Stella Kemp as the secondary designee for San Ramon Valley Unified School District.

**Background information:** San Ramon Valley Unified School District desires to change its designated secondary designee. San Ramon Valley Unified School District desires to name Stella Kemp as its secondary designee.

**Recommendation:** Approve Stella Kemp as the secondary designee for San Juan Unified School District.

**Motion:**

**11. Items for Discussion**

11.a. Trademark Office Actions from U.S.P.T.O. and desired Ed Tech JPA responses

**Closing Items**

12. Adjournment

**Future Meetings**

September 7, 2023

**Consent Agenda**  
**REGULAR MEETING GOVERNING BOARD**

1:00 P.M. July 27, 2023

**1. Ratify Approval of New Associate Members**

**Background Information:** The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Adelanto Elementary School District
- Benicia Unified School District
- El Monte City School District
- Sacramento County Office of Education
- Sage Oak Charter Schools
- Valley Life Charter Schools
- Victor Elementary School District
- Yuba County Office of Education

The Board must formally ratify the approval of their membership.

**Recommendation:** Ratify associate membership for the organizations listed.

\*Ratify

**2. Approve Issuance of RFP**

**Background Information:** Irvine USD will run a Request for Proposal (RFP) for: **Assessment and Analytics Platforms** on behalf of Ed Tech JPA.

**Recommendation:** Approve Resolution No. 23-24-1 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the April 27, 2023 board meeting.

**3. Approve Amendment to Kelvin Education, Inc. Agreement and Pricing.**

**Background Information:** Ed Tech JPA awarded RFP No. 20/21-03 Social and Emotional Learning Assessment System to Kelvin Education, Inc. ("Kelvin") at the May 27, 2021 board meeting. Kelvin would like to update its product offering and corresponding pricing.

**Recommendation:** Approve an amendment to the existing agreement and updated pricing with Kelvin.

\*Ratify

**4. Approve Extension of Tyler Tech Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 21/22-02 Human Resources and Substitute Management System to Tyler Technologies, Inc. ("Tyler Tech") at the April 28, 2022 board meeting. Tyler Tech would like to extend the term of the current agreement for an additional one (1) year term. The Agreement may be extended for a total of up to five (5) years, in accordance with Education Code Section 17596.



**Recommendation:** Approve an amendment to the existing agreement with Tyler Tech to extend the term for an additional one (1) year term.

\*Ratify

**5. Approve Check Register.**

**Background Information:** A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

**Recommendation:** Ratify issuance of checks as listed.

\*Ratify



## List of Attachments

### Board Meeting July 27, 2023

Item No.	Page No.	Description
1	6	June 12, 2023 Board Meeting Minutes
2	9	JPA Annual Goals Progress Report
3	10	Email from San Ramon Valley re: different designees
4	11	Resolution to run Assessment & Analytics RFP
5	12	Check Register

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

June 12, 2023 1:30 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:34 PM.

Present:

Brianne Ford with Irvine Unified School District  
David Seabury with El Dorado County Office of Education  
Sean Rozell with Capistrano Unified School District  
Michael Johnston with Clovis Unified School District  
Laura Fry with San Juan Unified School District  
Jeremy Davis with Fullerton School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the May 25, 2023 Regular Board Meeting.

Passed with a motion by Jeremy Davis and second Sean Rozell.

Aye Brianne Ford  
Aye David Seabury  
Aye Sean Rozell  
Aye Michael Johnston  
Aye Laura Fry  
Aye Jeremy Davis

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and second Sean Rozell.

Aye Brianne Ford  
Aye David Seabury  
Aye Sean Rozell  
Aye Michael Johnston  
Aye Laura Fry  
Aye Jeremy Davis

## **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: None

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: We continue to grow, representing over 2 million students.

### **7.b. Communications**

Minutes: The upcoming mid-June communication update is being prepared for July and August renewals and recent and planned communications with members were discussed.

### **7.c. Procurement**

Minutes: Current and Future RFPs were discussed. The Security RFP is planned to be released around September.

### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

## **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and second Sean Rozell.

Aye Brianne Ford  
Aye David Seabury  
Aye Sean Rozell  
Aye Michael Johnston  
Aye Laura Fry  
Aye Jeremy Davis

## **9. ITEMS REMOVED FROM CONSENT AGENDA**

**9.a.** Items Removed from Consent Agenda: None.

**10. ITEMS OF BUSINESS (ACTION)**

**10.a. Approve 2023-24 Budget**

**Motion Passed:** Approve 2023-24 Budget as presented.

Passed with a motion by Jeremy Davis and second Sean Rozell.

- Aye Brianne Ford
- Aye David Seabury
- Aye Sean Rozell
- Aye Michael Johnston
- Aye Laura Fry
- Aye Jeremy Davis

**11. ITEMS FOR DISCUSSION**

**11.a. Annual Review of Procurement, Administrative, and Financial Host Agency duties, Operating Procedures, and fees**

**Minutes:** The Procurement, Administrative, and Financial Host Agency duties, Operating Procedures, and fees were discussed. No changes were proposed.

**11.b. Review the 2023-24 Legal Budget and Plan**

**Minutes:** The 2023-24 legal budget and plan was discussed and the board did not have any concerns.

**12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 2:09 pm.

Passed with a motion by Jeremy Davis and second Sean Rozell.

- Aye Brianne Ford
- Aye David Seabury
- Aye Sean Rozell
- Aye Michael Johnston
- Aye Laura Fry
- Aye Jeremy Davis

**Future Meetings**  
July 27, 2023



# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## 2022-23 ANNUAL GOALS PROGRESS REPORT

July 2023

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

### CURRENT POSITION

June 30, 2022	July 13, 2023	Goal for June/July 2023
113 Members	153 Members	130 Members
1,519,934 Students	2,054,995 Students	
18 Completed Procurements	20 Completed Procurements	20 Completed Procurements
62 Available Contracts	65 Available Contracts	
\$187,521.53 Admin Fee Revenue 2021-22	\$171,983.49 Admin Fee Revenue 2022-23	\$200K Admin Fee Revenue 2022-23

**Michelle Bennett**

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**From:** Stella Kemp (EC) <skemp@srvusd.net>  
**Sent:** Monday, June 12, 2023 3:41 PM  
**To:** ED Tech JPA  
**Cc:** Kelly Hilton (SC)  
**Subject:** [EXTERNAL] Re: Ed Tech JPA June 2023 Monthly Update

**CAUTION:** Verify the sender before clicking links or opening attachments.

Hi Michelle,

We would like to transition our rep from me to Kelly as the primary for the JPA. I'll be her pinch hitter. Thank you for making this change. - sk

On Tue, May 30, 2023 at 8:24 AM ED Tech JPA <edtechjpa@iusd.org> wrote:



## June 2023 Monthly Update

Ed Tech JPA aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

### Annual Member Survey

Ed Tech JPA Annual Member Survey

Please take a moment to take the Annual Member survey at <https://forms.gle/Kh9KzYPoHueE2uND6>. Member feedback helps us know what to focus on for the new fiscal year.

### Recently Awarded Vendors - Agreements

#### Pending

Vendor Partner	Solution	Contact Information
Apptegy	Notification	Matthias Wehnert - <a href="mailto:matthias.wehnert@apptegy.com">matthias.wehnert@apptegy.com</a> 501-612-4442

**Education Technology Joint Powers Authority  
RESOLUTION No. 23-24-1**

**APPROVAL OF ASSESSMENT AND ANALYTICS PLATFORMS RFP PROCESS**

**WHEREAS**, the Education Technology Joint Powers Authority (“Ed Tech JPA”) wishes to enter into Master Contracts with providers for assessment and analytics platforms and related services in order to accommodate members’ current and future assessment and analytics needs; and

**WHEREAS**, assessment and analytics platforms and related services are of a specialized and unique nature; and

**WHEREAS**, assessment and analytics platforms are undergoing rapid and significant changes and members’ demand for these services is increasing; and,

**WHEREAS**, there has been a proliferation of services and products to reflect these changes; and

**WHEREAS**, pursuant to Public Contract Code section 20118.2, school districts are allowed to acquire electronic document routing solutions through a Request for Proposal (“RFP”) process that takes into account system capabilities and other factors in addition to cost; and

**WHEREAS**, pursuant to Government Code sections 6500 and 6502, Joint Powers Authorities are allowed to exercise any power common to the contracting parties; and

**WHEREAS**, Ed Tech JPA members include school districts; and

**WHEREAS**, Ed Tech JPA intends to publish an RFP for the acquisition of assessment and analytics platforms and related services, with the following evaluation components: (1) Functionality and Usability, (2) Vendor Support and Ability to Perform, (3) Price , and (4) Technology Requirements.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:**

1. Ed Tech JPA’s proposed procurement of assessment and analytics platforms and related services qualifies as procurement under Public Contract Code section 20118.2 and is hereby authorized by the Board.
2. The evaluation factors are hereby authorized and approved.
3. The multiple award schedule of the RFP and authorization for the Board President to enter into a Master Contract between Ed Tech JPA and selected providers shall be taken by separate Board action.

ADOPTED, SIGNED AND APPROVED this 27th day of July, 2023.

**EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY BOARD OF EDUCATION**

By:

Brienne Ford, Board President

Attest:

David Seabury, Secretary

Check Register

ACCOUNT	YEAR	PER	JOURNAL	EFF DATE	POST DATE	AMOUNT	CHECK NO	WARRANT	VDR NAME/ITEM DESC
580009-820-0000-8200-7200-7110-0-60082- -82	2023		11	2365 05/24/2023	05/24/2023	3,524.80	658581	052523WB	ORANGE COUNTY REGISTER
580005-820-0000-8200-7200-7110-0-60082- -82	2023		12	313 06/02/2023	06/02/2023	5,049.00	658969	060823DC	FAGEN FRIEDMAN AND FULFROST LLP
580005-820-0000-8200-7200-7110-0-60082- -82	2023		12	313 06/02/2023	06/02/2023	2,329.00	658969	060823DC	FAGEN FRIEDMAN AND FULFROST LLP
580005-820-0000-8200-7200-7110-0-60082- -82	2023		12	2376 06/30/2023	07/12/2023	3,476.50	0		FAGEN FRIEDMAN AND FULFROST LLP
530000-820-0000-8200-7200-7110-0-60082- -82	2024		1	585 07/06/2023	07/06/2023	1,500.00	660298	070623WB	CASBO