

AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. July 28, 2022

Ed Tech JPA will hold a Board meeting on July 28, 2022, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Susan Kane
San Ramon Valley Unified	Founding Member	Daniel Hillman/alternate Greg Pitzer

Agenda

1. Determination of a quorum and call to order - roll call.
2. Approve the Minutes of the previous regular meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member and Staff Reports
6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.

10. Items of Business (Action)

10.a. Approve Annual Evaluation Report.

Background Information: An annual evaluation report of the effectiveness of programs and services shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws

Recommendation: Approve the Annual Evaluation Report for 2021-22 as presented.

Motion:

10.b. Approve Annual Plan.

Background Information: An annual plan which describes objectives and procedures to be implemented in assisting with the resolution of the needs of Ed Tech JPA's membership and which identifies the programs and services which are suggested by the JPA for implementation during the following year and contains components of long-range planning determined by the JPA shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws.

Recommendation: Approve the Annual Plan for 2022-23 as presented.

Motion:

10.c. Approve Updated Associate Member, Board, and Founding Member Operating Procedures

Background Information: The original Associate Member Operating Procedures were approved on May 10, 2019; Board Operating Procedures were approved on August 29, 2019; Founding Member Operating Procedures were approved on April 30, 2020, and have been revised to reflect current practices.

Recommendation: Approve the updated Associate Member, Board, and Founding Member Operating Procedures and authorize staff to update as needed to reflect current practices.

Motion:

11. Items for Discussion

- 11.a. Review and discuss drafted Core Values
- 11.b. Discuss vendor demonstrations and JPA involvement
- 11.c. Discuss Strategic Initiatives

Closing Items

- 12. Adjournment

Future Meetings

September 8, 2022

Consent Agenda

REGULAR MEETING GOVERNING BOARD

1:00 P.M. July 28, 2022, 2022

1. Ratify Approval of New Associate Members.

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Albany City Unified School District
- Fresno Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify



List of Attachments

Board Meeting July 28, 2022

Item No.	Page No.	Description
1	6	June 30, 2022 Board Meeting Minutes
2	9	2021-22 Annual Goals Progress Report
3	10	Projected Proposal List
4	11	Drafted Core Values
5	12	Check Register

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

June 30, 2022 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:04 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine Unified School District

Greg Pitzer with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Michael Johnston with Clovis Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the May 26, 2022 Regular Board Meeting.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: Budget information and goals were discussed.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: Membership survey responses were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report was reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Approve 2022-23 Budget

Motion Passed: Approve 2022-23 Budget as presented

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer
Aye Sean Rozell

10.b. Election of Officers.

Motion Passed: Appoint the following officers to two year terms:

President: Brianne Ford

Vice President: Jeremy Davis

Secretary: David Seabury

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford
Aye Michael Johnston
Aye Greg Pitzer
Aye Sean Rozell

10.c. Approve the 2022-23 Legal Budget and Plan.

Motion Passed: Approve the 2022-23 Legal Budget and Plan as presented.

The 2022-23 Legal Budget and Plan was discussed and it was determined that no board approval was required to move forward.

11. ITEMS FOR DISCUSSION

11. a. The Core Values will be discussed at a future board meeting.

11. b. 2021-22 Year end review, member survey results, annual evaluation, and strategic initiatives were discussed.

11. c. The Procurement, Administrative, and Financial Host Agency duties, Operating Procedures, and fees were discussed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:05 pm.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford
Aye Michael Johnston
Aye Greg Pitzer
Aye Sean Rozell

Future Meetings
July 28, 2022



EDUCATION TECHNOLOGY

JOINT POWERS AUTHORITY

ANNUAL GOALS PROGRESS REPORT

July 2022

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

CURRENT POSITION

June 24, 2021	July 27, 2022	Goal for June/July 2022
88 Members 1,172,230 Students 15 Completed Procurements 56 Available Contracts \$138,612.33 Admin Fee Revenue 2020-21	115 Members 1,593,258 Students 18 Completed Procurements 62 Available Contracts \$111,003.626 Admin Fee Revenue 2021-22 *after restructuring of quarterly reporting	110 Members 18 Completed Procurements \$160K Admin Fee Revenue 2021-22

Projected Proposal List

RFP	Current Exp Date	Projected Release	Projected Award Date	Board Approval	Hosting Member	Hosting Member Deadline	Notes
2022/23 PROCURMENTS:							
Professional Learning (Registration and On-Demand Content)	6/30/23	11/18/22	2/23/23	6/30/22	Irvine		Irvine's agmt expires 6/30/23 - Run through JPA?
Notification	4/25/24	1/20/23	4/27/23				Renewal JPA RFP - This window may allow for start of school adoptions on new agmt
Nutrition	3/27/24	7/28/23	11/9/23				Renewal JPA RFP - This window may allow for start of school adoptions on new agmt

RFP PROJECTED RENEWALS

LMS	5/9/24	Spring 2023					*Include a module for video conferencing
Electronic Document Routing	5/29/24	Spring 2023					
Classroom Management	6/26/24	Summer 2023					
Assessment	12/4/24	Fall 2023					
Educational Intelligence	1/22/25	Fall 2023					
Help Desk	2/2/25	Winter 2023					
SIS	2/16/25	Winter 2023					
MDM	3/28/25	Summer 2023					
College and Career	5/27/25	Spring 2024					
Media Repository	8/30/25	Spring 2024					
Identity Management	1/5/26	Fall 2024					
Web Design & Hosting	3/16/26	Winter 2024					
SEL	5/27/26	Spring 2024					
Facilities	12/14/26	Spring 2024					
Human Resources & Sustainment Management Systems	in negotiations						
English Learner Program Management Systems	in negotiations						

ADDITIONAL REQUESTS - Not yet calendared

Visitor Management System	n/a	NOT PROJECTED, BUT A POSSIBILITY	7/29/21				
Library Management	n/a	NOT PROJECTED, BUT A POSSIBILITY	10/30/19	Irvine			
Financial System?	n/a	NOT PROJECTED, BUT A POSSIBILITY					
Address Verification Services	n/a	NOT PROJECTED, BUT A POSSIBILITY		IUSD?	7/31/23		
Device Insurance	n/a	NOT PROJECTED, BUT A POSSIBILITY					requested by Oceanside. Potential RFP
Cloud Hosting and Management Services	n/a	NOT PROJECTED, BUT A POSSIBILITY					
Plagiarism Check Solution	n/a	NOT PROJECTED, BUT A POSSIBILITY					
Enterprise Resource Performance	n/a	NOT PROJECTED, BUT A POSSIBILITY					
Cyber Security	n/a	NOT PROJECTED, BUT A POSSIBILITY					Vendor requested (Rubrik) also interest expressed at CITE conference
Editing Software (adobe)	n/a	NOT PROJECTED, BUT A POSSIBILITY					
Security Monitoring Services	n/a	NOT PROJECTED, BUT A POSSIBILITY					requested by Los Al & Gridley USD. Potential RFP

Core Values Draft

- **Community** - We believe that joining together as public agencies with a focus on common goals is a powerful way to support each other.
- **Access** - We believe that choice allows public agencies to select solutions that best meet the needs of their educational needs
- **Equity**- We believe that all public agencies should have access to high quality educational technology at the lowest cost to enhance the educational experience and promote learning.
- **Trust** - We believe that public organizations should support each other.
- **Transparency/Compliance** - We believe in being good stewards acting responsibly to advance public interests, and upholding public procurement laws and streamlining procurement to assist other public agencies.

Check Register

YEAR	PER	JOURNAL SRC	EFF DATE	ACCOUNT	CHECK NO	WARRANT	VDR NAME/ITEM DESC	AMOUNT
2,022	12	1,887 API	06/29/2022	580005-820-0000-8200-7200-7110-0-60082-	-82	644,194	063022DC FAGEN FRIEDMAN AND FULFROST LLP	17,349.00