

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

June 30, 2022 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:04 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine Unified School District

Greg Pitzer with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Michael Johnston with Clovis Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the May 26, 2022 Regular Board Meeting.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

## **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: Budget information and goals were discussed.

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: Membership was discussed.

### **7.b. Communications**

Minutes: Membership survey responses were discussed.

### **7.c. Procurement**

Minutes: Current and Future RFPs were discussed.

### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report was reviewed.

## **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

## **9. ITEMS REMOVED FROM CONSENT AGENDA**

**9.a.** Items Removed from Consent Agenda: None.

## **10. ITEMS OF BUSINESS (ACTION)**

### **10.a.** Approve 2022-23 Budget

**Motion Passed:** Approve 2022-23 Budget as presented

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer  
Aye Sean Rozell

**10.b. Election of Officers.**

**Motion Passed:** Appoint the following officers to two year terms:

President: Brianne Ford  
Vice President: Jeremy Davis  
Secretary: David Seabury

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford  
Aye Michael Johnston  
Aye Greg Pitzer  
Aye Sean Rozell

**10.c. Approve the 2022-23 Legal Budget and Plan.**

**Motion Passed:** Approve the 2022-23 Legal Budget and Plan as presented.

The 2022-23 Legal Budget and Plan was discussed and it was determined that no board approval was required to move forward.

**11. ITEMS FOR DISCUSSION**

**11. a.** The Core Values will be discussed at a future board meeting.

**11. b.** 2021-22 Year end review, member survey results, annual evaluation, and strategic initiatives were discussed.

**11. c.** The Procurement, Administrative, and Financial Host Agency duties, Operating Procedures, and fees were discussed.

**12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 2:05 pm.

Passed with a motion by Michael Johnston and a second by Sean Rozell.

Aye Brianne Ford  
Aye Michael Johnston  
Aye Greg Pitzer  
Aye Sean Rozell

**Future Meetings**  
July 28, 2022