



## **AGENDA**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. June 25, 2020

Ed Tech JPA will hold a Board meeting on June 25, 2020, at 1:00 PM via web conference at [meet.google.com/njx-znfd-khy](https://meet.google.com/njx-znfd-khy) Phone Number (US)+1 419-901-8488 PIN: 865 085 361# .

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	John Morgan
Secretary	Jeremy Davis
Treasurer	Michael Johnston

#### *Board of Directors Founding Members*

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	John Morgan/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	Ed Manansala/alternate David Seabury

#### *Agenda*

1. Determination of a quorum and call to order - roll call.
2. Approve the Minutes of the previous regular meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member Reports
6. Treasurer Report
  - Michael Johnston will provide an update to the board.
7. Standing Reports
  - 7.a. Membership
  - 7.b. Communications
  - 7.c. Procurement
8. Consent Agenda
  - 8.a. Ratify Approval of New Associate Members



Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- East Side Union High School District
- Imperial County Office of Education
- Murrieta Valley Unified School District
- Palo Alto Unified School District
- San Joaquin County Office of Education
- San Lorenzo Unified School District
- Tahoe Truckee Unified School District
- West Covina Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

Motion:

### Unfinished and Old Business

None.

### New Business (Action Items)

#### 9. Approve Vendor Name Change.

Background Information: Ed Tech JPA awarded RFP No. 19/20-06 College and Career Planning Platform to Anaca Technologies Ltd dba Xello at the May 28, 2020 board meeting. On May 1, 2020 Articles of Amendment were filed changing the name of Anaca Technologies Ltd dba Xello to Xello Inc..

Recommendation: Approve amending the award and all resulting contracts from Anaca Technologies Ltd to Xello Inc..

Motion:

#### 10. Approve 2020-21 Budget

Background information: Pursuant to discussion at the last regular board meeting, a budget will be brought to the Board for input, discussion, and adoption. The budget will provide a multi-year look at possible sales, revenues, and expenses, to assist the board in decision-making.

Recommendation: Approve the 2020-21 Budget.

Motion:



**11. Approve Annual Evaluation Report.**

Background Information: An annual evaluation report of the effectiveness of programs and services shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws section V.F.1.

Recommendation: Approve the Annual Evaluation Report for 2019-20 as presented.

Motion:

**12. Approve Annual Plan.**

Background Information: An annual plan which describes objectives and procedures to be implemented in assisting with the resolution of the needs of the JPA's membership and which identifies the programs and services which are suggested by the JPA for implementation during the following year and contains components of long-range planning determined by the JPA shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws Sections V.F.1. and V.F.14.

Recommendation: Approve the Annual Plan for 2020-21 as presented.

Motion:

**13. Election of Officers.**

Background Information: The board shall elect a President and Vice President, and appoint a Secretary pursuant to the Joint Powers Authority Agreement Ed Tech JPA Section 9.b.

President:

Vice President:

Secretary:

Recommendation: Elect and appoint officers to serve as President, Vice President and Secretary effective July 1, 2020.

Motion:

**14. Approve the 2020-21 Legal Budget and Plan.**

Background Information: Each year the general counsel for Ed Tech JPA shall prepare a Report summarizing the legal activities of general counsel for the previous year. The Report will also contain a budget and plan of activities for the following year for review and approval by the Board, pursuant to the Joint Powers Authority Agreement Ed Tech JPA section 12.d.

Recommendation: Approve the 2020-21 Legal Budget and Plan as presented.



## New Business (Non Action Items)

**15.** Review and Discuss Bylaws.

**16.** Discuss potential Founding Members and determine next steps.

## Closing Items

**17.** Personnel Items

**18.** Reports of the Executive Director and any special committees or advisory councils

**19.** Presentation of written communications

**20.** Scheduling of next regular meeting Thursday, July 30, 2020 at 1:00pm at: Meeting ID [meet.google.com/jsx-ddxh-ccs](https://meet.google.com/jsx-ddxh-ccs) Phone Number (US)+1 413-779-5246 PIN: 663 417 374#

**21.** Adjournment.

Telecommuting members of the public who wish to address the Board during the Board Meeting must complete the provided form at [https://docs.google.com/forms/d/1I2zovD0kE8DZmG3EIThmnVAML0MWhSz\\_73BqMZEUs/edit](https://docs.google.com/forms/d/1I2zovD0kE8DZmG3EIThmnVAML0MWhSz_73BqMZEUs/edit) prior to the start of the Board Meeting.