

## AGENDA REGULAR MEETING GOVERNING BOARD

1:00 P.M. May 26, 2022

Ed Tech JPA will hold a Board meeting on May 26, 2022, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

### *Board of Directors Founding Members*

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Susan Kane
San Ramon Valley Unified	Founding Member	Daniel Hillman/alternate Greg Pitzer

### Agenda

1. Determination of a quorum and call to order - roll call.
2. Approve the Minutes of the previous regular meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member and Staff Reports
6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports
  - 7.a. Membership
  - 7.b. Communications
  - 7.c. Procurement

**7.d. Goals and Objectives**

**8. Consent Agenda**

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

**9. Items Removed from Consent Agenda**

**9.a.**

**10. Items of Business (Action)**

**10.a. Public Hearing: Ed Tech JPA 2022-23 Budget**

Background information: The California Education Code requires the Board to conduct a Public Hearing on its fiscal year budget prior to its adoption of said budget. On May 26, 2022, the Board has scheduled a Public Hearing for the 2022-23 Adopted Budget at 1:00 p.m. The Public Hearing will be held at Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, and San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526. The Budget Adoption is scheduled to be brought to the Board for consideration at the next regularly scheduled Board meeting.

Recommendation: Hold a public hearing and consider all comments regarding the 2022-23 Budget.

Motion:

**10.b. Approve Proposed Regular Board Meeting Schedule**

Background Information: Ed Tech JPA is required to meet on a regular basis. At this time regular meetings approximately once a month will suffice the needs of the Board.

Recommendation: Approve the Regular Board meeting Schedule as attached, with the understanding that dates may change as needed by Board Members.

Motion:

**11. Items for Discussion**

**11.a. Review and discuss drafted Core Values**

**Closing Items**

**12. Adjournment**

**Future Meetings**

June 30, 2022

## **Consent Agenda**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. May 26, 2022

#### **1. Ratify Approval of New Associate Members.**

**Background Information:** The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Bassett Unified School District
- Martinez Unified School District
- Moreno Valley Unified School District

The Board must formally ratify the approval of their membership.

**Recommendation:** Ratify associate membership for the organizations listed.

\*Ratify

#### **2. Approve Check Register.**

**Background Information:** A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

**Recommendation:** Ratify issuance of checks as listed.

\*Ratify

## List of Attachments

### Board Meeting May 26, 2022

Item No.	Page No.	Description
1	5	April 28, 2022 Board Meeting Minutes
2	8	Annual Goals Progress Report
3	9	2022-23 Board Meeting Schedule
4	10	Core Values (draft)
5	11	Check Register
6	12	2022-23 Proposed Budget    Inspection and Public Hearing

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

April 28, 2022 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:03 PM.

#### Present In Person:

N/A

#### Present by Telephone:

Brianne Ford with Irvine Unified School District

Greg Pitzer with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Michael Johnston with Clovis Unified School District

Jeremy Davis with Fullerton School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the April 7, 2022 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer

Aye Sean Rozell

Aye Jeremy Davis

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford

Aye Michael Johnston

Aye Greg Pitzer  
Aye Sean Rozell  
Aye Jeremy Davis

## **5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS**

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: Quarterly Report delays were discussed.

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: Membership was discussed.

### **7.b. Communications**

Minutes: The member newsletter and survey were discussed.

### **7.c. Procurement**

Minutes: Current and Future RFPs were discussed.

### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

## **8. ACCEPTANCE OF CONSENT AGENDA**

**8.a.** At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

**Motion Passed:** Approve all items on the Consent Agenda.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye Brianne Ford  
Aye Michael Johnston  
Aye Greg Pitzer  
Aye Sean Rozell  
Aye Jeremy Davis

## **9. ITEMS REMOVED FROM CONSENT AGENDA**

**9.a.** Items Removed from Consent Agenda: None.

## **10. ITEMS OF BUSINESS (ACTION)**

**10.a.** Submission of the 2020-21 Annual Financial Audit of the Education Technology Joint Powers Authority

**Motion Passed:** Receive and file the audit of the 2020-21 financial records of the Education Technology Joint Powers Authority.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye     Brianne Ford  
Aye     Michael Johnston  
Aye     Greg Pitzer  
Aye     Sean Rozell  
Aye     Jeremy Davis

#### **11. ITEMS FOR DISCUSSION**

None

#### **12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 1:30 pm.

Passed with a motion by Jeremy Davis and a second by Sean Rozell.

Aye     Brianne Ford  
Aye     Michael Johnston  
Aye     Greg Pitzer  
Aye     Sean Rozell  
Aye     Jeremy Davis

**Future Meetings**  
May 26, 2022





# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## ANNUAL GOALS PROGRESS REPORT

May 2022

The Education Technology Joint Powers Authority (Ed Tech JPA) aims to streamline procurement, provide competitive pricing, and secure favorable technology contracts for educational agencies and other eligible entities.

### CURRENT POSITION

June 24, 2021	May 11, 2022	Goal for June/July 2022
88 Members 1,172,230 Students 15 Completed Procurements 56 Available Contracts \$138,612.33 Admin Fee Revenue 2020-21	106 Members 1,468,980 Students 17 Completed Procurements 65 Available Contracts \$96,878.87 Admin Fee Revenue 2021-22 *after restructuring of quarterly reporting	110 Members  18 Completed Procurements  \$160K Admin Fee Revenue 2021-22



### Regular Board Meeting Schedule

<b>Date</b>	<b>Agenda Posting Deadline</b>
July 28, 2022	July 25, 2022
September 8, 2022	September 5, 2022
October 27, 2022	October 24, 2022
December 8, 2022	December 5, 2022
January 26, 2023	January 23, 2023
February 23, 2023	February 20, 2023
March 30, 2023	March 27, 2023
April 27, 2023	April 24, 2023
May 25, 2023	May 22, 2023
June 29, 2023	June 26, 2023

### **Core Values Draft**

- **Community** - We believe that joining together as public agencies with a focus on common goals is a powerful way to support each other.
- **Equity**- We believe that all public agencies should have access to high quality educational technology at the lowest cost to enhance the educational experience and promote learning.
- **Trust** - We believe that public organizations should support each other.
- **Transparency/Compliance** - We believe in upholding public procurement laws and streamlining procurement to assist other public agencies.

**Check Register**

None

**Budget Inspection and Public Hearing**

The proposed 2022-2023 budget for the Education Technology JPA will be available for inspection by the public beginning May 20, 2022 at the Clovis Unified School District, 1450 Herndon Ave., Clovis CA 93611.

A public hearing on the proposed 2022-2023 budget will be held by the governing board at 1:00PM, May 26, 2022, and the Clovis Unified School District, 1450 Herndon Ave., Clovis CA 93611. Details can be found on the posting agenda.