

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

April 27, 2023 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, ASCIP offices: 16550 Bloomfield, Ave, Cerritos, CA 90703, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:06 PM.

Present:

Brianne Ford with Irvine Unified School District
David Seabury with El Dorado County Office of Education
Sean Rozell with Capistrano Unified School District
Michael Johnston with Clovis Unified School District
Mike McAdam with Fullerton School District
Peter Skibitzki with San Juan Unified School District
Stella Kemp with San Ramon Valley Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the March 30, 2023 Regular Board Meeting.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye David Seabury
Aye Sean Rozell
Aye Michael Johnston
Aye Mike McAdam
Aye Peter Skibitzki
Aye Stella Kemp

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye David Seabury
Aye Sean Rozell
Aye Michael Johnston
Aye Mike McAdam
Aye Peter Skibitzki
Aye Stella Kemp

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: Quarterly reports are due April 30th.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: Presentations at county offices and CASBO and the number of visitors to the website were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye David Seabury
Aye Sean Rozell
Aye Michael Johnston
Aye Mike McAdam
Aye Peter Skibitzki
Aye Stella Kemp

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Approve Changes to the Administrative Fee.

Motion Passed : Approve the updated Administrative Fee as presented effective July 1, 2023, with the understanding that terms may be negotiated on a case-by-case basis and that the Nutrition RFP will have a different Administrative Fee structure. The updated Administrative Fee shall be retroactive for all previous procurement and contracts as of July 1, 2023.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye David Seabury
Aye Sean Rozell
Aye Michael Johnston
Aye Mike McAdam
Aye Peter Skibitzki
Aye Stella Kemp

10.b. Approve Proposed Regular Board Meeting Schedule.

Motion Passed: Approve Proposed Regular Board Meeting Schedule with the acknowledgement that meetings may be changed at the discretion of the board.

Passed with a motion by Stella Kemp and a second by Sean Rozell.

Aye Brianne Ford
Aye David Seabury
Aye Sean Rozell
Aye Michael Johnston
Aye Mike McAdam
Aye Peter Skibitzki
Aye Stella Kemp

11. ITEMS FOR DISCUSSION

11.a. Conference debrief and planning.

Minutes: COE and CASBO presentation feedback and communications to address feedback were discussed. Upcoming CITE and CASBO and possible future presentations were also discussed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 1:53 pm.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye David Seabury
Aye Sean Rozell
Aye Michael Johnston
Aye Mike McAdam
Aye Peter Skibitzki
Aye Stella Kemp

Future Meetings
May 25, 2023