



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. April 27, 2023

Ed Tech JPA will hold a Board meeting on April 27, 2023, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, ASCIP offices: 16550 Bloomfield, Ave, Cerritos, CA 90703, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Stella Kemp/alternate Kelly Hilton

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



5. Board Member and Staff Reports

6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

9.a.

10. Items of Business (Action)

10.a. Approve Changes to the Administrative Fee.

Background Information: At the December 5, 2019 board meeting Brianne Ford and Michael Johnston were authorized to develop an Administrative Fee. A revision to the Administrative Fee was approved by the Board at the January 23, 2020 board meeting. An additional review to the Administrative Fee was approved by the Board at the January 26, 2023 board meeting. The board desires to change the Administrative Fee to be based on individual sales, rather than cumulative sales throughout each fiscal year.

Recommendation: Approve the updated Administrative Fee as presented effective July 1, 2023, with the understanding that terms may be negotiated on a case-by-case basis and that the Nutrition RFP will have a different Administrative Fee structure. The updated Administrative Fee shall be retroactive for all previous procurements and contracts as of July 1, 2023.

Motion:

10.b. Approve Proposed Regular Board Meeting Schedule

Background Information: Ed Tech JPA is required to meet on a regular basis. At this time regular meetings approximately once a month will suffice the needs of the Board.

Recommendation: Approve the Regular Board meeting Schedule as attached, with the understanding that dates may change as needed by Board Members.

Motion:



11. Items for Discussion

11.a. Conference debrief and planning.

Closing Items

12. Adjournment

Future Meetings

May 25, 2023



Consent Agenda

REGULAR MEETING GOVERNING BOARD

1:00 P.M. April 26, 2023

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Novato Unified School District
- Shasta County Office of Education

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Extension of Instructure Agreement.

Background Information: Ed Tech JPA awarded RFP No. 19/20-03 Educational Intelligence and Analytics Solution to Certica Solutions, Inc. ("Certica") at the January 23, 2020 board meeting. At the June 24, 2021 Board meeting the Board approved an amendment assigning the agreement to Instructure, Inc. ("Instructure") due to an acquisition. Instructure would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with Instructure to extend the term for a total of five (5) years.

*Ratify

3. Approve Extension of XAP Agreement.

Background Information: Ed Tech JPA awarded RFP No. 19/20-06 College and Career Planning Platform to XAP Corporation ("XAP") at the May 8, 2020 board meeting. XAP would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with XAP to extend the term for a total of five (5) years.

*Ratify

4. Approve Amendment to Illuminate/Renaissance Agreement and Pricing.

Background Information: Ed Tech JPA awarded RFP No. 19/20-02 Assessment Platform to Illuminate Education, Inc. ("Illuminate") at the December 5, 2019 board meeting. Renaissance Learning, Inc. ("Renaissance") has recently acquired Illuminate. Agreements with Illuminate shall be assumed by Renaissance.



The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor's proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.

Recommendation: Approve an amendment to the existing agreement with a name change and updated pricing with Renaissance.

*Ratify

5. Approve Amendment and Extension of MajorClarity Agreement and Pricing.

Background Information: Ed Tech JPA awarded RFP No. 19/20-06 College and Career Planning Platform to MajorClarity, Inc. ("MajorClarity") at the May 8, 2020 board meeting. MajorClarity by Paper Inc. ("Paper") recently acquired MajorClarity. Agreements with MajorClarity shall be assumed by Paper. Paper would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement and with a name change and updated pricing with Paper and to extend the term for a total of five (5) years.

*Ratify

6. Approve Amendment to Companion Data Services, LLC dba Docfinity Agreement and Pricing.

Background Information: Ed Tech JPA awarded RFP No. 18/19-04 Electronic Document Routing Solution to Companion Data Services, LLC ("Docfinity") at the May 30, 2019 board meeting. Docfinity has recently made available additional products that weren't available at the time their proposal was submitted and would like to amend the Master Agreement to include these products.

The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor's proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.

Recommendation: Approve an amendment to the existing agreement and updated pricing with Docfinity.

*Ratify



7. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify