

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

April 26, 2019 2:00 P.M.

Administration Center

5050 Barranca Parkway

Irvine, CA 92604

1. CALL TO ORDER

Minutes:

Brianne Ford called the meeting to order at 2:04 PM.

2. PUBLIC COMMENT

None.

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

3. ROLL CALL

Present:

Brianne Ford with IUSD

Michelle Bennett with IUSD

Lynh Rust with Capo USD

Jeremy Davis with Fullerton SD

John Morgan with Capistrano USD

Present by Telephone:

Michael Johnston with Clovis USD

Francie Heim individual consultant

Meg Keaney with F3

Susan Rutledge with Clovis USD

4. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the March 28, 2019 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brianne Ford

Yes Michael Johnston

Yes John Morgan

Yes Jeremy Davis

5. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as modified to reflect Capistrano USD's alternate as Stephanie Avara and that the 2018 - 2019 Budget has been revised to reflect changes.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes John Morgan
Yes Jeremy Davis

6. ACCEPTANCE OF TREASURER REPORT

Minutes:

Invoices have been sent to Founding Members for initial contributions. Clovis USD will check on the timeline for filing Form 700.

7. ACCEPTANCE OF CONSENT AGENDA

Minutes:

There is no consent agenda to approve.

8. OLD BUSINESS

Minutes:

8.a. RFP Process: Award section 3.9 Procurement to PrimeroEdge.

8.b. Vendor Outreach and education process.

8.c. Federal purchasing requirements.

9. NEW BUSINESS

9.a. APPROVE AWARD OF RFP NO. 18/19-02 NOTIFICATION SYSTEM PLATFORM TO AERIES SOFTWARE, INC., DBA EAGLE SOFTWARE

Motion Passed: Award RFP No. 18/19-02 Notification System Platform and authorize the President to execute and deliver a Master Agreement to Aeries Software, Inc., dba Eagle Software for Sections 1, 2, 3.1 - 3.6, 3.8 - 3.10, and 4 (full award for partial response) contingent upon successful contract negotiations.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes John Morgan
Yes Jeremy Davis

9.b. APPROVE AWARD OF RFP NO. 18/19-02 NOTIFICATION SYSTEM PLATFORM TO WEST INTERACTIVE SERVICES CORPORATION

Motion Passed: Award RFP No. 18/19-02 Notification System Platform and authorize the President to execute and deliver a Master Agreement to West Interactive Services Corporation for Sections 1, 2, 3, and 4 (full award) contingent upon successful contract negotiations.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes John Morgan
Yes Jeremy Davis

9.c. APPROVE REVISED BUDGET

Motion Passed: Approve the 2018-2019 Budget with an understanding that the 2019 - 2020 budget will be approved in June and will reflect a deferred reimbursement for Irvine USD.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes John Morgan
Yes Jeremy Davis

9.d. APPROVE IDENTITY MANAGEMENT RFP

Motion Passed: Approve the Identity Management RFP with scoring criteria and administrative fee as presented.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes John Morgan
Yes Jeremy Davis

John Morgan and Lynh Rust exited the meeting. John recused himself.

9.e. APPROVE WEB DESIGN AND HOSTING RFP

Motion Passed: Approve the Web Design and Hosting RFP with scoring criteria and administrative fee as presented.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brianne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.f. APPROVE ALLIANT INSURANCE SERVICES AGREEMENT

Motion Passed: Approve the Alliant Insurance Services Agreement as presented.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brianne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.g. APPROVE UPDATED BYLAWS

Motion Passed:

Motion to Table until special meeting to allow for time for board to review changes by Jeremy Davis and a second by Michael Johnston.

Yes Brianne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.h. APPROVE FOUNDING MEMBER AGREEMENT, APPLICATION, AND OPERATING PROCEDURES

Motion Passed: Approve the Joint Powers Authority Agreement, Founding Member Application, and Operating Procedures as presented.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brianne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.i. APPROVE ASSOCIATE MEMBER AGREEMENT, APPLICATION, AND OPERATING PROCEDURES

Motion Passed: Approve the Associate Agreement, Associate Member Application, and Operating Procedures as presented.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brianne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.j. APPROVE PROCUREMENT OPERATING PROCEDURES

Motion Passed: Motion to table until next regular Board Meeting by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.k. APPROVE BOARD OPERATING PROCEDURES

Motion Passed: Approve the Board Operating Procedures as presented.

Motion to table until next regular Board Meeting by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes Jeremy Davis

9.l. APPROVE REGULAR BOARD MEETING SCHEDULE

Motion Passed: Approve the Regular Board Meeting Schedule as attached, with the understanding that dates may change as needed by Board Members.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford
Yes Michael Johnston
Yes Jeremy Davis

10. NEW BUSINESS (NON ACTION ITEMS)

None.

11. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEE OF ADVISORY COUNCIL

Minutes:

11.a. Website Subcommittee Report.

No Report.

12. SCHEDULING OF NEXT MEETING

The next meeting shall be a Special Meeting held on May 10, 2019 at 2:30PM - 3:30PM at 5050 Barranca Parkway, Irvine, CA 92604.

The next Regular Meeting shall be held on May 30, 2019 at 2:00PM at 5050 Barranca Parkway, Irvine, CA 92604.

13. ADJOURNMENT

Motion Passed: Adjourn the meeting.

Passed with a motion by Jeremy Davis and a second by Michael Johnston.

Yes Brienne Ford

Yes Michael Johnston

Yes Jeremy Davis