

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

February 24, 2022 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:03 PM.

Present:

Brianne Ford with Irvine Unified School District

Greg Pitzer with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Susan Rutledge with Clovis Unified School District

Peter Skibitzki with San Juan Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the January 27, 2022 Regular Board Meeting.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford

Aye Susan Rutledge

Aye Peter Skibizki

Aye Jeremy Davis

Aye Sean Rozell

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford

Aye Susan Rutledge

Aye Peter Skibizki

Aye Jeremy Davis
Aye Sean Rozell

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters and matters related to Covid-19.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The Quarterly newsletter, upcoming CITE and CASBO conference presentations, and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye Susan Rutledge
Aye Peter Skibizki
Aye Jeremy Davis
Aye Sean Rozell

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Second Interim Budget & SACS Report.

Motion: Approve the positive certification of the Second Interim and SACS Report.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye Susan Rutledge
Aye Peter Skibizki
Aye Jeremy Davis
Aye Sean Rozell

11. ITEMS FOR DISCUSSION

11.a. Review and Discuss Strategic Initiatives

Minutes: Strategic Initiatives were discussed.

11.b. Review the current Administrative Fee (annual review)

Minutes: The Administrative Fee was reviewed and will remain the same. Nutrition management services flat Administrative Fees will be reviewed at a later date.

11.c. Review and Discuss Bylaws (annual review)

Minutes: The Bylaws were reviewed and no changes were proposed.

11.d. Review and Discuss Founding Member Agreement (annual review)

Minutes: The Founding Member Agreement was reviewed and no changes were proposed.

11.e. Discuss the Member Survey in support of the Annual Evaluation and Plan (Pursuant to the Bylaws).

Minutes: Plan to send a member survey in mid-March with a desired mid-April due date.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:06 pm.

Passed with a motion by Peter Skibitzki and a second by Sean Rozell.

Aye Brianne Ford
Aye Susan Rutledge
Aye Peter Skibizki
Aye Jeremy Davis
Aye Sean Rozell

Future Meetings

March 31, 2022