

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

January 28, 2021 1:00 P.M.

Google Meet

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:06 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine USD

David Seabury with El Dorado County Office of Education

Michael Johnston with Clovis Unified School District

Jeremy Davis with Fullerton School District

Sean Rozell with Capistrano Unified School District

Greg Pitzer with San Ramon Valley Unified School District

Peter Skibitzki with San Juan Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the December 17, 2020 Regular Board Meeting.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford

Aye Sean Rozell

Aye Michael Johnston

Aye David Seabury

Aye Greg Pitzer

Aye Jeremy Davis

Aye Peter Skibitzki

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

5. ACCEPTANCE OF BOARD MEMBER REPORTS

Minutes: Board members shared their district/counties situation related to purchases and matters related to COVID 19.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: Revenues and expenditures were discussed. The 2nd interim report will be presented at the Feb 25th meeting.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed. Several new associate members have joined since the last board meeting. The JPA currently has 71 members and represents over one million students.

7.b. Communications

Minutes: Recent communications with members and vendors were discussed. Most communications involved current procurements.

7.c. Procurement

Minutes: Current and future RFPs were discussed. The Facilities RFP will be postponed and the Social and Emotional Learning Assessment Systems RFP will be expedited. Web Design and Hosting RFP closed with 14 vendor responses with the award anticipated at the March board meeting. Identity management RFP has been awarded and is in contract negotiations.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed. We will not reach the completed procurement goal this year due to demands of Covid 19. Contracts are progressing very well.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. Ratify Approval of New Associate Members

Motion Passed: Ratify Approval of New Associate Members: Apple Valley Unified School District, Del Norte County Office of Education, Del Norte Unified School District, Los Angeles County Office of Education, Pasadena Community College District, and Tamalpais Union High School District.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell

Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

9. UNFINISHED AND OLD BUSINESS

9.a. Submission of the 2019-20 Annual Financial Audit of the Education Technology Joint Powers Authority

Motion Passed: Receive and file the audit of the 2019-20 financial records of the Education Technology Joint Powers Authority.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

9.b. Review and Discuss Bylaws.

Minutes: Proposed changes would ensure that differences between Bylaws and Operating Procedures are codified, and to clarify the role of general counsel. Questions related to Founding Member board approval and sequencing were raised. The Board agreed to keep verbiage in the Bylaws related to Founding Members and Associate Member outside of California. Additional proposed changes were suggested including: host agency staff and JPA staff, numbering, adding additional sections for staff reports to board agendas, and clarification that copies will be sent to founding members.

9.c. Review and Discuss Founding Member Agreement.

Minutes: Additional proposed changes were suggested including: adding "Founding Member Agreement" to top of document.

10. NEW BUSINESS (ACTION ITEMS)

10.a. Approve Award of RFP No. 20/21-01 Identity Management Solution

Motion Passed: Approve Resolution No. 20-21-9 awarding RFP No. 20/21-01 Identity Management Solution to TechDemocracy LLC, and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury

Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

10.b. Dissolve the Website & Back Office Provider Committee

Motion Passed: Dissolve the Website & Back Office Provider Committee

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

10.c. Dissolve the Associate Member Application Committee

Motion Passed: Dissolve the Associate Member Application Committee

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

10.d. Accept Capistrano Unified School District's selection for Director

Motion Passed: Accept Sean Rozell as primary designee for Capistrano Unified School District

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

10.e. Vote to Elect Officers

Motion Passed: vote to elect officers for officer roles valid through June 2022.

Jeremy Davis as VP of Ed Tech JPA
Motion by Brianne, second by David

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki

Secretary position will be maintained by Jeremy Davis until the next meeting.

11. NEW BUSINESS (NON ACTION ITEMS)

11.a. Discuss JPA domain names (edtechjpa.org, edtechjpa.com, edtechjpa.info, edtechjpa.net, educationaltechnologyjpa.com).

Minutes: The board discussed keeping all domain names, and transferring ownership to the JPA. Clovis and Fullerton will discuss the transfer of the domains. IUSD's web team will research if .com vs .org results in a higher ranking in SEO searching, and if the JPA needs to purchase an SSL certificate for the .com or .org.

11.b. Review the current Administrative Fee (annual review). and potential for additional revenue sources for Ed Tech JPA in addition to the administrative fee.

Minutes: No changes to Admin fee agreed to.

11.c. Discuss future RFPs.

Minutes: Schedule of RFPs was attached and discussed, including renewal RFPs for existing contracts. Founding members were asked for suggestions for upcoming RFPs.

12. PERSONNEL ITEMS

Minutes: None.

13. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL

Minutes: None.

14. PRESENTATION OF WRITTEN COMMUNICATIONS

Minutes: None.

15. SCHEDULING OF NEXT MEETING

The next Regular Meeting shall be held on Thursday, February 25, 2021 at Meeting ID meet.google.com/fdt-hanh-qjg Phone Number (US)+1 440-276-1657 PIN: 602 006 596# ,as approved on the Regular Board Meeting Schedule as board approved on April 30, 2020, but may be changed at the discretion of the board.

16. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:04 pm.

Passed with a motion by Jeremy Davis and a second by David Seabury.

Aye Brianne Ford
Aye Sean Rozell
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Jeremy Davis
Aye Peter Skibitzki