



## **AGENDA**

### **REGULAR MEETING GOVERNING BOARD**

2:00 P.M. January 26, 2023

Ed Tech JPA will hold a Board meeting on January 26, 2023, at 2:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

#### *Board of Directors Founding Members*

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate vacant
San Ramon Valley Unified	Founding Member	Stella Kemp/alternate Kelly Hilton

#### **Agenda**

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



**5. Board Member and Staff Reports**

**6. Treasurer Report**

Michael Johnston will provide an update to the board.

**7. Standing Reports**

- 7.a.** Membership
- 7.b.** Communications
- 7.c.** Procurement
- 7.d.** Goals and Objectives

**8. Consent Agenda**

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

**9. Items Removed from Consent Agenda**

**9.a.**

**10. Items of Business (Action)**

**10.a.** Approve the Minimum Price Guarantee related to upcoming contract negotiations.

**Background Information:** At the December 5, 2019 board meeting Brianne Ford and Michael Johnston were authorized to establish criteria for the Minimum Price Guarantee.

**Recommendation:** Approve the Minimum Price Guarantee as presented with the understanding that terms may be negotiated on a case-by-case basis.

**Motion:**

**10.b.** Approve the Administrative Fee related to upcoming contract negotiations.

**Background Information:** At the December 5, 2019 board meeting Brianne Ford and Michael Johnston were authorized to develop an Administrative Fee. A revision to the Administrative Fee was approved by the Board at the January 23, 2020 board meeting. The board desires to update the Administrative Fee to include additional tiers.

**Recommendation:** Approve the existing Administrative Fee as presented through June 30, 2023; Approve the updated Administrative Fee as presented effective July 1, 2023, with the understanding that terms may be negotiated on a case-by-case basis. The updated Administrative Fee shall be retroactive for all previous procurements and contracts as of July 1, 2023.

**Motion:**

**10.c.** Approve Bylaws.



**Background Information:** Ed Tech JPA Bylaws were initially approved by the Board at the May 10, 2019 board meeting. Revisions to the Bylaws were approved by the Board at the February 25, 2021 board meeting. The Board desires to review the Bylaws annually.

**Recommendation:** Approve the Bylaws as presented.

**Motion:**

**10.d.** Approve Operating Procedures and Host Agency Fee Proposals.

**Background Information:** Ed Tech JPA Operating Procedures and Host Agency and Fee Proposal revisions were approved by the Board at the September 8, 2022 board meeting. The Board desires to review the Operating Procedures and Host Agency Fee Proposals annually.

**Recommendation:** Approve the Operating Procedures and Host Agency Fee Proposals as previously approved.

**Motion:**

**10.e.** Approve primary and secondary designees for Irvine Unified School District, Capistrano Unified School District and Clovis Unified School District.

**Background Information:** On February 7, 2019 the Board approved:  
Brienne Ford as the primary designee and Michelle Bennett as the secondary designee for Irvine Unified School District;  
Michael Johnston as the primary designee and Susan Rutledge as the secondary designee for Clovis Unified School District; and  
John Morgan as the primary designee and Stephanie Avera as the secondary designee for Capistrano Unified School District.

On January 28, 2021 the Board approved Sean Rozell as the primary designee for Capistrano Unified School District due a resignation from John Morgan.

The Board desires to re-evaluate director assignments every four (4) years pursuant to section V.B. of the Bylaws. The current primary and secondary designees have performed well and staff proposes their re-election.

**Recommendation:** Approve:

Brienne Ford as the primary designee for Irvine Unified School District;  
Michelle Bennett as the secondary designee for Irvine Unified School District;  
Michael Johnston as the primary designee for Clovis Unified School District;  
Susan Rutledge as the secondary designees for Clovis Unified School District;  
Sean Rozell as the primary designee for Capistrano Unified School District;  
Stephanie Avera as the secondary designee for Capistrano Unified School District.



**Motion:** Approve primary and secondary designees for Irvine Unified School District, Capistrano Unified School District and Clovis Unified School District as presented.

**10.f. Approve Laura Fry as the secondary designee for San Juan Unified School District**

Background information: The secondary board member designee for San Juan Unified School District, Susan Kane, has relocated resulting in a vacancy in the board. San Juan Unified School District wishes to appoint Laura Fry as their new secondary designee.

**Recommendation:** Approve Laura Fry as secondary designee for San Juan Unified School District

**Motion:**

**11. Items for Discussion**

**11.a.** Prior Board Approval for expenditures exceeding \$2,500.00

**11.b.** Discuss CASBO Expo participation and support

**Closing Items**

**12.** Adjournment

**Future Meetings**

February 23, 2023



## **Consent Agenda**

### **REGULAR MEETING GOVERNING BOARD**

2:00 P.M. January 26, 2023

#### **1. Ratify Approval of New Associate Members**

**Background Information:** The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Baldwin Park Unified School District

The Board must formally ratify the approval of their membership.

**Recommendation:** Ratify associate membership for the organizations listed.

\*Ratify

#### **2. Approve Issuance of Security and IT Administration Solutions RFP**

**Background Information:** Irvine USD has volunteered to run a Request for Proposal (RFP) for: **Security and IT Administration Solutions.**

**Recommendation:** Approve Resolution No. 22-23-03 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the January 26, 2023 board meeting.

#### **3. Approve Extension of Vendor Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 19/20-02 Assessment Platform to Edcite, Inc. ("Edcite") at the December 5, 2019 board meeting. Edcite would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

**Recommendation:** Approve an amendment to the existing agreement with Edcite to extend the term for a total of five (5) years.

\*Ratify

#### **4. Approve Extension of Vendor Agreement and Update Pricing.**

**Background Information:** Ed Tech JPA awarded RFP No. 19/20-02 Assessment Platform to Instructure, Inc. ("Instructure") at the December 5, 2019 board meeting. Instructure would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor's proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.



**Recommendation:** Approve an amendment to the existing agreement and updated pricing with Instructure to extend the term for a total of five (5) years.

\*Ratify

**5. Approve Extension of Vendor Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 19/20-03 Education Intelligence and Analytics Solution to Innive Inc (“Innive”) at the January 23, 2020 board meeting. Innive would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

**Recommendation:** Approve an amendment to the existing agreement with Innive to extend the term for a total of five (5) years.

\*Ratify

**6. Approve Extension of Vendor Agreement and Update Pricing.**

**Background Information:** Ed Tech JPA awarded RFP No. 19/20-03 Education Intelligence and Analytics Solution to Hoonuit I, LLC (“Hoonuit”) at the January 23, 2020 board meeting. On February 25, 2021 the Board approved a name change, resulting from an acquisition, from Hoonuit to PowerSchool Group, LLC (“PowerSchool”). PowerSchool would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor’s proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.

**Recommendation:** Approve an amendment to the existing agreement and updated pricing with PowerSchool to extend the term for a total of five (5) years.

\*Ratify

**7. Approve Amendment to Rethinked Agreement and Pricing.**

**Background Information:** Ed Tech JPA awarded RFP No. 20/21-03 Social and Emotional Learning Assessment Solution to Rethink Autism, Inc. (Rethinked”) at the May 27, 2021 board meeting. The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor’s proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.

**Recommendation:** Approve an amendment to the existing agreement and updated pricing with Rethinked.

\*Ratify

**8. Approve Extension of Vendor Agreement.**



**Background Information:** Ed Tech JPA awarded RFP No. 19/20-05 Student Information System to Edupoint Educational Systems, LLC (“Edupoint”) at the February 3, 2020 board meeting. Edupoint would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

**Recommendation:** Approve an amendment to the existing agreement with Edupoint to extend the term for a total of five (5) years.

\*Ratify

#### **9. Approve Extension of Vendor Agreement and Update Pricing.**

**Background Information:** Ed Tech JPA awarded RFP No. 20/21-02 Web Design & Hosting to Active Internet Technologies, LLC dba Finalsight (“Finalsite”) at the March 25, 2021 board meeting. Finalsite would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor’s proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.

**Recommendation:** Approve an amendment to the existing agreement and updated pricing with Finalsite to extend the term for a total of five (5) years.

\*Ratify

#### **10. Approve Extension of Vendor Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 19/20-05 Student Information System to Follett School Solutions, LLC (“Follett”) at the February 3, 2020 board meeting. Follett would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

**Recommendation:** Approve an amendment to the existing agreement with Follett to extend the term for a total of five (5) years.

\*Ratify

#### **11. Approve Check Register.**

**Background Information:** A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

**Recommendation:** Ratify issuance of checks as listed.

\*Ratify