

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

December 8, 2022 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:04 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine Unified School District

David Seabury with El Dorado County Office of Education

Sean Rozell with Capistrano Unified School District

Susan Rutledge with Clovis Unified School District

Jeremy Davis with Fullerton School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the October 27, 2022 Regular Board Meeting.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford

Aye Susan Rutledge

Aye David Seabury

Aye Jeremy Davis

Aye Sean Rozell

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford

Aye Susan Rutledge

Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell

Stella Kemp and Peter Skibitzki joined the meeting.

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to their involvement in Ed Tech JPA and administrative matters.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: None.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The CITE conference presentation and vendor booth were discussed and member monthly newsletters were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

David Seabury and Peter Skibitzki left the meeting.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Susan Rutledge and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye Jeremy Davis
Aye Sean Rozell

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

David Seabury joined the meeting.

10. ITEMS OF BUSINESS (ACTION)

10.a. Approve Stella Kemp as the primary board member for San Ramon Valley Unified School District.

Motion Passed: Approve Stella Kemp as the primary board member for San Ramon Valley Unified School District.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell

10.b. Approve Kelly Hilton as the secondary designee for San Ramon Valley Unified School District.

Motion Passed: Approve Kelly Hilton as the secondary designee for San Ramon Valley Unified School District.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell

10.c. First Interim & SACS Report

Motion Passed: Approve the positive certification of the First Interim and SACS Report.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell
Aye Stella Kemp

10.d. Submission of the 2021-22 Annual Financial Audit of the Education Technology Joint Powers Authority

Motion Passed: Receive and file the audit of the 2021-22 financial records of the Education Technology Joint Powers Authority.

Passed with a motion by Stella Kemp and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell
Aye Stella Kemp

10.e. Increase Marketing Budget to Support Conference Participation

Motion Passed: Increase marketing budget by an additional \$10,000.00 to support conference participation

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell
Aye Stella Kemp

11. ITEMS FOR DISCUSSION

11. a. Planned procurements were discussed and a tentative plan was determine

11. b. Prior Board approval and procedures for expenditures were discussed

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:25 pm.

Passed with a motion by David Seabury and a second by Jeremy Davis.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Jeremy Davis
Aye Sean Rozell
Aye Stella Kemp

Future Meetings

January 26, 2023