

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

December 17, 2020 1:00 P.M.

Google Meet

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:06 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine USD

David Seabury with El Dorado County Office of Education

Michael Johnston with Clovis Unified School District

Jeremy Davis with Fullerton School District

John Morgan with Capistrano Unified School District

Greg Pitzer with San Ramon Valley Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the November 19, 2020 Regular Board Meeting.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford

Aye John Morgan

Aye Michael Johnston

Aye David Seabury

Aye Greg Pitzer

Aye Jeremy Davis

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction.

However, the Board may not take action on any item not on this agenda except as authorized by

Government Code section 54954.2.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford

Aye John Morgan

Aye Michael Johnston

Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis

Peter Skibitzki joined the meeting.  
Kent Stephens joined the meeting.

#### **5. ACCEPTANCE OF BOARD MEMBER REPORTS**

Minutes: Board members shared their district/counties situation related to purchases and matters related to COVID 19.

#### **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: None.

#### **7. ACCEPTANCE OF STANDING REPORTS**

##### **7.a. Membership**

Minutes: Membership was discussed.

##### **7.b. Communications**

Minutes: Recent communications with members and vendors were discussed.

##### **7.c. Procurement**

Minutes: Current and future RFPs were discussed.

##### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

#### **8. ACCEPTANCE OF CONSENT AGENDA**

##### **8.a. Ratify Approval of New Associate Members**

**Motion Passed:** Ratify Approval of New Associate Members: Cajon Valley Union School District  
Desert Sands Unified School District.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

#### **9. UNFINISHED AND OLD BUSINESS**

None.

#### **10. NEW BUSINESS (ACTION ITEMS)**

**10.a.** Submission of the 2018-19 Annual Financial Audit of the Education Technology Joint Powers Authority

**Motion Passed:** The due date for the audit of the 2019-20 financial records of the Education Technology Joint Powers Authority has been extended.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**10.b.** Approve issuance of RFP

**Motion Passed:** Approve Resolution No. 20-21-3 authorizing issuance of the RFP with scoring criteria and administrative fee as presented.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**10.c.** Approve Award of RFP No. 20/21-01 Identity Management Solution

**Motion Passed:** Approve Resolution No. 20-21-4 awarding RFP No. 20/21-01 Identity Management Solution to Advanced Toolware, LLC dba Tools4ever, and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**10.d.** Approve Award of RFP No. 20/21-01 Identity Management Solution

**Motion Passed:** Approve Resolution No. 20-21-5 awarding RFP No. 20/21-01 Identity Management Solution to Avatier, Inc., and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury

Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**10.e.** Approve Award of RFP No. 20/21-01 Identity Management Solution

**Motion Passed:** Approve Resolution No. 20-21-6 awarding RFP No. 20/21-01 Identity Management Solution to ClassLink, Inc., and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**10.f.** Approve Award of RFP No. 20/21-01 Identity Management Solution

**Motion Passed:** Approve Resolution No. 20-21-7 awarding RFP No. 20/21-01 Identity Management Solution to Identity Automation, LP, and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**10.g.** Approve Award of RFP No. 20/21-01 Identity Management Solution

**Motion Passed:** Approve Resolution No. 20-21-8 awarding RFP No. 20/21-01 Identity Management Solution to SHI International Corp., and other qualifying vendors, as approved by the board, with the administrative fee as approved at the January 23, 2020 board meeting.

Passed with a motion by John Morgan and a second by David Seabury.

Aye Brianne Ford  
Aye John Morgan  
Aye Michael Johnston  
Aye David Seabury  
Aye Greg Pitzer  
Aye Jeremy Davis  
Aye Kent Stephens

**11. NEW BUSINESS (NON ACTION ITEMS)**

**11.a.** Discuss Administrative Fee related to the Facilities and Resource Management RFP.

Minutes: Change administrative fee to include the designated percentage of all revenue derived from the applicable agreement.

**11.b.** Discuss appointment of new Board Member for Capistrano Unified School District and new Vice President.

Minutes: Capistrano Unified School District will appoint a new board member upon John Morgan's departure from the district.

**12. PERSONNEL ITEMS**

Minutes: None.

**13. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL**

Minutes: None.

**14. PRESENTATION OF WRITTEN COMMUNICATIONS**

Minutes: None.

**15. SCHEDULING OF NEXT MEETING**

The next Regular Meeting shall be held on Thursday, January 28, 2021 at Meeting ID meet.google.com/hye-hkbh-rir Phone Number (US)+1 561-665-7630 PIN: 757 554 857# ,as approved on the Regular Board Meeting Schedule as board approved on April 30, 2020, but may be changed at the discretion of the board.

**16. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting at 2:04 pm.

Passed with a motion by John Morgan and a second by David Seabury.

Aye     Brienne Ford  
Aye     John Morgan  
Aye     Michael Johnston  
Aye     David Seabury  
Aye     Greg Pitzer  
Aye     Jeremy Davis  
Aye     Kent Stephens