

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

October 28, 2021 1:00 P.M.

Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526

1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:04 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine Unified School District

David Seabury with El Dorado County Office of Education

Greg Pitzer with San Ramon Valley Unified School District

Sean Rozell with Capistrano Unified School District

Susan Rutledge with Clovis Unified School District

2. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the September 9, 2021 Regular Board Meeting.

Passed with a motion by Sean Rozell and a second by David Seabury.

Aye Brianne Ford

Aye Susan Rutledge

Aye David Seabury

Aye Greg Pitzer

Aye Sean Rozell

3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

4. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Sean Rozell and a second by David Seabury.

Aye Brianne Ford
Aye Susan Rutledge
Aye David Seabury
Aye Greg Pitzer
Aye Sean Rozell

Jeremy Davis and Michael Johnston joined the meeting.

5. ACCEPTANCE OF BOARD MEMBER AND STAFF REPORTS

Minutes: Board members shared their district/counties' situations related to purchases and administrative matters and matters related to Covid-19.

6. ACCEPTANCE OF TREASURER REPORT

Minutes: First Interim will be presented during the December board meeting and the audit report will be presented during January. Quarterly Reports are being collected and will be uploaded to shared documents soon.

7. ACCEPTANCE OF STANDING REPORTS

7.a. Membership

Minutes: Membership was discussed.

7.b. Communications

Minutes: The upcoming CITE conference presentation and vendor booth and CBO mentor program were discussed and recent and planned communications with members were discussed.

7.c. Procurement

Minutes: Current and Future RFPs were discussed.

7.d. Goals and Objectives

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

8. ACCEPTANCE OF CONSENT AGENDA

8.a. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion. Approve all items on the Consent Agenda.

Motion Passed: Approve all items on the Consent Agenda.

Passed with a motion by Sean Rozell and a second by David Seabury.

Aye Brianne Ford
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Sean Rozell
Aye Jeremy Davis

9. ITEMS REMOVED FROM CONSENT AGENDA

9.a. Items Removed from Consent Agenda: None.

10. ITEMS OF BUSINESS (ACTION)

10.a. Motion Passed: Approve an agreement with Hallstrom, Klein & Ward LLP for an expenditure not to exceed \$5,000.00 for the filing of four marks with the U.S.P.T.O., including custom descriptions and searches for similar logos.

Passed with a motion by Sean Rozell and a second by David Seabury.

Aye Brianne Ford
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Sean Rozell
Aye Jeremy Davis

11. ITEMS FOR DISCUSSION

11.a. Procurement Calendar

Minutes: Upcoming and potential procurements were discussed.

11.b. Discuss vendor acquisitions

Minutes: Vendor acquisitions and communications were discussed.

11.c. Strategic initiatives

Minutes: Strategic initiatives were reviewed.

12. ADJOURNMENT

Motion Passed: Adjourn the meeting at 2:23 pm.

Passed with a motion by Sean Rozell and a second by David Seabury.

Aye Brianne Ford
Aye Michael Johnston
Aye David Seabury
Aye Greg Pitzer
Aye Sean Rozell
Aye Jeremy Davis

Future Meetings
December 9, 2021